

May 27, 2020

Mr. Jon Boynton, Planner
City of Belfast
131 Church Street
Belfast, Maine 04915

Subject: Bangor Savings Bank Parking Lot Improvements
Site Plan Permit Amendment
Belfast, Maine

Dear Mr. Boynton:

On behalf of Bangor Savings Bank (Bank), Sevee & Maher Engineers, Inc. (SME) is pleased to present the attached site plan outlining proposed parking lot improvements at the Bangor Savings Bank (BSB) branch office located at 7 Belmont Avenue in Belfast, Maine. The existing facility is regulated by a site plan permit issued by the City of Belfast (City) in 2004, and modifications to the approved site plan require approval by the Planning Board.

The Belfast facility is one of BSB's largest branch offices with 20 staff members and a high transaction volume. Existing site development includes 23 parking spaces, granite curbing, concrete sidewalks, catch basins, and a closed storm drain system. Two of the existing parking spaces are reserved for handicapped parking. The existing facility does not include a designated area for a dumpster enclosure.

Proposed site improvements are designed to improve parking and building accessibility in response to comments from handicapped and elderly BSB patrons. Pavement grades at the existing handicapped parking spaces approach 3.5 percent, which can be difficult to navigate for customers with disabilities and do not conform to current ADA guidelines. The existing ramp from the parking area is also located approximately 50 feet from the building entrance. Relocation of ADA parking will reduce the travel distance by 20 feet and provide ADA compliant parking spaces and safe building access for BSB customers.

Additional site improvements include five additional customer parking spaces, minor pavement maintenance to improve drainage for surface runoff, and a designated dumpster pad and enclosure for building waste.



The proposed improvements are detailed on the attached drawing set. We look forward to reviewing the project in more detail with the Planning Board on June 10th and appreciate your consideration of our application. Please feel free to contact me at 207.829.5016 or jtr@smemaine.com if you have any questions or need additional information.

Very truly yours,

SEVEE & MAHER ENGINEERS, INC.

A handwritten signature in black ink, appearing to read "JR", written over the company name.

Jeffrey Road, P.E.
Project Manager

Attachments