

These are "Action Only" minutes. Video of comments may be found on recorded discs at City Hall or at www.cityofbelfast.org.

**City of Belfast
Council Chambers-Belfast City Hall
Tuesday, July 19, 2022**

6:15 p.m. Committee Interviews

7:00 p.m. Regular Council Meeting

All City Council Meetings and City Committee Meetings will be conducted in-person at Belfast City Hall, effective May 3, 2022.

Public Hearing #1

Pursuant to the Belfast Victualer License Ordinance a public hearing will be held on Tuesday, July, 19, 2022 at 7:00 p.m., or as soon as possible thereafter, on a new application for a Victualer's License for Luke Olson d/b/a Sophia located at 84 Main Street, Belfast, Maine.

Mayor Sanders asked for proponents and opponents and hearing none declared the hearing closed.

Regular Council Meeting No. 2

- 1) Call to order**
- 2) Present:** Mayor Eric Sanders, Councilors Mary Mortier, Neal Harkness, Brenda Bonneville, Michael Hurley and Paul Dean; City Manager Erin Herbig and Assistant to the City Manager Manda Cushman.
- 3) Pledge of Allegiance**
- 4) Adoption of the agenda**

Mayor Sanders requested that item **10) A** Request by the Airport Manager to accept the proposal quote for furnishing and installing a spill control valve in the amount of \$13,000, be tabled. Additionally, he noted that as part of the discussion on **10) E**, the City Manager requests that Council authorize a 30-day extension to the purchase and sale agreement with Developer's Collaborative so the remediation can be completed prior to the sale.

Councilor Bonneville, seconded by Councilor Dean, made a motion to adopt the agenda, as amended. This motion was approved, 5-0.

5) Acceptance of the minutes

Regular Council Meeting of July 5, 2022.

Councilor Dean, seconded by Councilor Harkness, made a motion to accept the minutes from the Regular Council Meeting of July 5, 2022. This motion was approved, 5-0.

6) A. Open to the public

City Manager Erin Herbig noted that Council received 11 emails and 0 postal mail, prior to noon today which were shared with Council before the start of the Council meeting to be included as part of the Open to the Public.

1. Dana Keene and Mike Onegila of Belfast thanked Council for their support and assistance with Highland Estates mobile home park.

B. Organization and Department Reports

- Update from the City Manager regarding Council request for MDOT conversation and an update on LD290 An act to stabilize property taxes for individuals 65 years of age or older who own a homestead for at least 10 years.
- Councilors unanimously agreed to have further discussion on MDOT priorities at the next City Council meeting.

7) Communications

Councilor Harkness discussed trash pickup and impact on community.

Councilor Dean informed the public of the American Legions BBQ chicken fundraiser in August.

Councilor Mortier informed the public of additional upcoming events including the 4th Friday Art Walk, Celtic Festival, Holy Mackerel Tournament and the Belfast Street Party.

Councilor Hurley provided further details on the Belfast Street Party, noting that they would be closing the street at 3pm for set-up and informed the public that the City of Belfast Intown Design Review Committee still has openings if anyone is interested in serving.

8) Old Business and Council Committee Reports

- Consideration of appointments to the Planning Board and Climate Crisis Committee.

Councilor Bonneville, seconded by Councilor Harkness, made a motion to appoint Pippa Jollie as a voting member and Gianne Conard as an alternate member to the Planning Board. This motion was approved, 5-0.

Councilor Dean, seconded by Councilor Hurley, made a motion to appoint Bernie Baker to the Climate Crisis Committee. This motion was approved, 5-0.

- Update from the Climate Crisis Committee.
- Update from the Broadband Committee.
- Update from the Pedestrian, Biking and Hiking Committee.

9) Permits, Petitions and Licenses - Consent Agenda

- A. Request to approve a catering permit for Sodexo Operations, LLC d/b/a Sodexo Operations, LLC for the UMS Board of Trustees Dinner on July 11, 2022 from 5:00 p.m. to 7:30 p.m. located at the University of Maine Hutchinson Center, 80 Belmont Ave., Belfast, Maine.
- B. Request to approve a catering permit for Crusty Crab LLC d/b/a Front Street Pub for the Maine Celtic Celebration on July 22-24, 2022 from 9:00 a.m. to 8:00 p.m. located at the Belfast Commons, Belfast, Maine.
- C. Request to approve a Special Amusement Permit for Luke Olson d/b/a Sophia for live music, DJ, Karaoke, dancing, and all live entertainment located at 84 Main Street, Belfast, Maine, indoor only.
- D. Request to approve a new application for a Victualer's License for Luke Olson d/b/a Sophia located at 84 Main Street, Belfast, Maine.
- E. Request to approve a Facility Use request from John Gibbs representing Front Street Pub to utilize Belfast Yards for the annual Holy Mackerel Tournament from July 29 – 31, 2022.

- F. Request to approve a Facility Use request from Debbie Murphy to utilize High Street from Main to Market Streets for the annual Belfast Summer Street Party on August 1, 2022 from 4:00 – 10:00 p.m.
- G. Request to approve a Facility Use request from Bridget Matros of Waterfall Arts to utilize the Harbor Walk for the annual Chalk Walk event on September 10, 2022 from 9:00 a.m. – 5:00 p.m.
- H. Request to approve a Facility Use request from Michael Hustus representing Sons of American Legion Post 43 to utilize the City Park Pavilion for the annual Community Chicken BBQ event on August 20, 2022.

Councilor Harkness, seconded by Councilor Mortier, made a motion to approve the Consent Agenda. This motion was approved, 4-0 (Councilor Hurley abstained).

10) Business

A) Request by the Airport Manager to accept the proposal quote for furnishing and installing a spill control valve in the amount of \$13,000.

Item tabled.

B) Request from the acting E-911 Addressing Officer to sanction a new private road name.

City Manager Erin Herbig briefly reviewed the request.

Councilor Mortier, seconded by Councilor Harkness, made a motion to sanction the lane on the right side of West Waldo Road, approximately 1,750 feet from the beginning of West Waldo Road, as “Fernwood Lane.” This motion was approved, 5-0.

C) Request to submit a letter of support for the Penobscot Community Health Care renovation to the USDA Rural Development.

City Manager Erin Herbig reviewed the request.

Councilor Bonneville, seconded by Councilor Harkness, made a motion to submit a letter of support for the Penobscot Community Health Care renovation to the USDA Rural Development. This motion was approved, 5-0.

D) Discussion on the Wight Street Reconstruction Project.

Engineer Mandy Olver reviewed options with Council regarding the Wight Street Reconstruction Project following input from the public at the Listening Session.

Councilors expressed interest in having staff and the engineer work with the Shrine Club on an easement for portions of the sidewalk.

Councilor Mortier, seconded by Councilor Bonneville, made a motion to approve option #1 as presented at the meeting. This motion was approved, 5-0.

E) Request by the Economic Development Director to have the City Council authorize funding to pay for supplemental environmental remediation for the City-owned property located at 115 Congress Street and to authorize a 30-day extension to the purchase and sale agreement with Developer’s Collaborative so the remediation can be completed prior to the sale.

Economic Development Director Thomas Kittredge reviewed the request and answered Council questions.

Councilor Bonneville, seconded by Councilor Hurley, made a motion to enter into a contract with Ransom Consulting for them to assess/characterize the aforementioned recognized environmental condition for up to \$7,430.00; with funding of up to \$2,430.00 to come from accounts 730-895 and/or 730-896, and the remaining balance to come from the Undesignated Fund Balance; to authorize the City Manager to sign any documents related and necessary to the execution of this contract and to authorize a 30-day extension to the purchase and sale agreement with Developer’s Collaborative so the remediation can be completed prior to the sale. This motion was approved, 5-0.

F) Request by the Economic Development Director to have the City Council send City Staff to the upcoming National Brownfields Training Conference.

Economic Development Director Thomas Kittredge reviewed the request and answered Council questions.

Councilor Harkness, seconded by Councilor Hurley, made a motion to authorize the Economic Development Director and the City Planner to attend the National Brownfields Training Conference and to have their eligible conference-related expenses covered/reimbursed by funds from the City’s Fiscal Year 2022 Brownfields Assessment Grant, and not to exceed a total of \$5,400. This motion was approved, 5-0.

G) Consideration of the creation of an Ad Hoc Committee for the Upper River Plan.

Councilors discussed the creation of an Ad Hoc Committee for the Upper River Plan with the Harbor Master Kathy Given and the Harbor Advisory Chair Dan Miller, unanimously deciding to have the Committee discuss and bring this back before the Council with a recommendation on how to address this.

H) Discussion with the Chief of Police regarding drug forfeiture assets.

Councilors discussed with the Chief of Police regarding drug forfeiture assets and ways in which the City of Belfast can best utilize these funds including prevention, education and equipment.

I) Signing of Council Orders and housekeeping items.

Council Order #5 Signed by Councilor Harkness Ordered That:

The City Manager and the City Treasurer are authorized to expend up to \$5,400.00 to have the Economic Development Director and the City Planner attend the National Brownfields Training Conference. Funding for eligible conference-related expenses will be covered/reimbursed by funds from the City's Fiscal Year 2022 Brownfields Assessment Grant. (Approved on July 19, 2022)

Council Order #6 Signed by Councilor Bonneville Ordered That:

The City Manager and the City Treasurer are authorized to enter into a contract with Ransom Consulting for them to assess/characterize the aforementioned recognized environmental condition for up to \$7,430.00. Funding is to come from the following accounts: \$2,430.00 from 730-895 and 730-896 and the remaining funds to come from the Undesignated Fund Balance. (Approved on July 19, 2022)

11) Communications

Councilor Hurley discussed looking at metering system for the charging stations at the Beaver Street Parking Lot.

12) Open to the Public

No comments.

13) Adjourn

Councilor Dean, seconded by Councilor Hurley, made a motion to adjourn at 10:02 p.m. This motion was approved, 5-0.

I HEREBY CERTIFY THAT THE ABOVE
IS A TRUE COPY OF INFORMATION
ON THE RECORD WHICH IS IN MY
OFFICIAL CUSTODY

ATTEST

A handwritten signature in cursive script, appearing to read 'Amanda Cushman', written over a horizontal line.

AMANDA CUSHMAN, BELFAST MAINE