

**City of Belfast  
Council Chambers-Belfast City Hall  
Tuesday, September 16, 2025**

**6:00 p.m.** Request to go into Executive Session on a Real Estate Matter pursuant to 1  
M.R.S.A. 405 (6) C.

**6:30 p.m.** Committee Interviews

**7:00 p.m.** Regular Council Meeting

**Regular Council Meeting No. 5**

**1) Call to order**

**2) Roll call:** Mayor Eric Sanders; Councilors Mary Mortier, Neal Harkness, Brenda Bonneville, Chris Bitely and Paul Dean, City Manager Erin Herbig, and Deputy City Manager Manda Cushman.

**3) Pledge of Allegiance**

**4) Adoption of the agenda**

**5) Acceptance of the minutes**

Regular Council Meeting of September 2, 2025.

**6) A. Open to the public**

**Public comment is provided at the discretion of the Mayor and City Council. Each speaker will be allowed three minutes to speak unless waived by the Council. Comments must address topics relevant to the Council's authority and must not be unduly repetitive. Any person who engages in name-calling or personal attacks, obscene or indecent remarks, or derogatory comments may at the Mayor's discretion be ordered to stop speaking. Repeated violations of these restrictions may lead to suspension of speaking privileges.**

**If members of the public are unable to attend in person, you may submit announcements, questions or comment for the City Council can email [public@cityofbelfast.org](mailto:public@cityofbelfast.org) or mail to City of Belfast, 131 Church Street, Belfast, ME 04915. We ask that you include your name and residence as comments will be included as part of the public record, and that all comments be sent prior to the date and time of the meeting, with a deadline of noon the day of the meeting.**

**Seating in Council Chambers is limited; if you do not plan to speak at open to the public you can stream the meeting on the City website [www.cityofbelfast.org](http://www.cityofbelfast.org), watch live on BEL TV channel 7 or channel 1303, or listen on Belfast Community Radio WBFY 100.9.**

## **B. Organization and Department Reports**

### **7) Communications**

### **8) Old Business and City Committee Reports**

- Consideration of Committee Appointments to the Parks, Trails and Recreation Committee.

### **9) Permits, Petitions and Licenses - Consent Agenda**

- A.** Request to approve an off-premises catering permit for The Otis Group Incorporated d/b/a Rollie's Bar and Grill for the Our Town Belfast 15<sup>th</sup> Anniversary event on Wednesday, September 10, 2025, from 4:00 p.m. to 10:00 p.m. located at the Belfast Boathouse, 34 Commercial Street, Belfast, Maine.
- B.** Request to approve a application by Crusty Crab, LLC d/b/a Front Street Pub located at 37B Front Street, Belfast, Maine for a renewal Malt, Spirituous and Vinous Class A Restaurant/Lounge liquor license.
- C.** Request to approve an application by Chase's Daily, LLC d/b/a Chase's Daily located at 96 Main Street, Belfast, Maine for a renewal Malt and Vinous Restaurant (not Class A) liquor license.
- D.** Request to approve a Farmers Market Authorization liquor license sales application by Christy Hemenway d/b/a Gold Star Honeybees, LLC operating at The United Farmers Market of Maine, 18 Spring Street, Belfast, Maine.
- E.** Request to approve an application for a BYOB permit for a USWCA/ Belfast Curling Club Fall Meeting located at the Fireside Inn, 159 Searsport Ave., Belfast, Maine on September 12 and 13, 2025, from 5:00 p.m. to 11:00 p.m.
- F.** Request to approve a Facility Use Request application by Our Town Belfast for the annual Belfast Ice Festival throughout downtown on Friday, February 27, 2025, to Sunday, March 1, 2025.

### **10) Business**

**A)** Council discussion regarding Congress Street Commons.

**B)** Request from the Economic Development Director to obtain a Notice to Proceed from the Northern Border Regional Commission for a Congress Street Infrastructure Improvement Project.

C) Request from St. Margaret's Episcopal Church for temporary handicap accessible parking.

D) Presentation on the 2025-2026 General Assistance Ordinance and State Derived Maximum Benefits for General Assistance Requests.

E) First Reading on the 2025-2026 General Assistance Ordinance and State Derived Maximum Benefits for General Assistance Requests.

F) Request from the Media Manager to authorize an expenditure of \$46,105.10 to update audio/visual equipment in Council Chambers.

G) Request from the Deputy Economic Development Director to submit Technical Assistance Request to the Center for Community Progress to support the development of a City of Belfast Land Bank.

H) Request by Indivisible Waldo County for approval of a Facility Use Request for use of Steamboat Landing Park for an event on Saturday, October 18, 2025, from 2:00PM to 5:00PM.

I) Request from the Parks and Recreation Director to apply for a National Recreation and Park Association (NRPA) Recycling Grant.

J) Request to remove five City Street Trees.

K) Signing of Council Orders

## 11) Open to the public

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**12) Communications**

**13) Adjourn**