

**City of Belfast  
Council Chambers-Belfast City Hall  
Tuesday, June 3, 2025**

**6:00 p.m.** Request to go into an Executive Session on a Personnel Matter pursuant to 1 M.R.S.A. 405 (6) A.

**6:30 p.m.** Request to go into Executive Session on a Legal Matter with the City Attorney in pursuant to 1 M.R.S.A. 405 (6) E.

**7:00 p.m.** Regular Council Meeting

**Regular Council Meeting No. 23**

**1) Call to order**

**2) Roll call:** Mayor Eric Sanders; Councilors Mary Mortier, Neal Harkness, Brenda Bonneville, Chris Bitely and Paul Dean, City Manager Erin Herbig, and Deputy City Manager Manda Cushman.

**3) Pledge of Allegiance**

**4) Adoption of the agenda**

**5) Acceptance of the minutes**

Regular Council Meeting of May 20, 2025 and Special City Council Meeting of May 27, 2025.

**6) A. Open to the public**

**Public comment is provided at the discretion of the Mayor and City Council. Each speaker will be allowed three minutes to speak unless waived by the Council. Comments must address topics relevant to the Council's authority and must not be unduly repetitive. Any person who engages in name-calling or personal attacks, obscene or indecent remarks, or derogatory comments may at the Mayor's discretion be ordered to stop speaking. Repeated violations of these restrictions may lead to suspension of speaking privileges.**

**If members of the public are unable to attend in person, you may submit announcements, questions or comment for the City Council can email [public@cityofbelfast.org](mailto:public@cityofbelfast.org) or mail to City of Belfast, 131 Church Street, Belfast, ME 04915. We ask that you include your name and residence as comments will be included as part of the public record, and that all comments be sent prior to the date and time of the meeting, with a deadline of noon the day of the meeting.**

**Seating in Council Chambers is limited; if you do not plan to speak at open to the public you can stream the meeting on the City website [www.cityofbelfast.org](http://www.cityofbelfast.org), watch live on BEL TV channel 7 or channel 1303, or listen on Belfast Community Radio WBFY 100.9.**

## **B. Organization and Department Reports**

### **7) Communications**

### **8) Old Business and City Committee Reports**

### **9) Permits, Petitions and Licenses - Consent Agenda**

**A.** Request to approve a Lunch Wagon License permit application by Issac Contino d/b/a Big Daddys Hot Box located at Cheeky Food Truck Park, 139 Searsport Avenue, Belfast, Maine, license to expire on December 31, 2025.

**B.** Request to approve a Lunch Wagon License permit application by Dawn Miller d/b/a Crepe Elizabeth located at Cheeky Food Truck Park, 139 Searsport Avenue, Belfast, Maine, license to expire on December 31, 2025.

**C.** Request to approve a Lunch Wagon License permit application by Ashley McSwain d/b/a Nate and Ollie's Rolled Ice Cream LLC located at Cheeky Food Truck Park, 139 Searsport Avenue, Belfast, Maine, license to expire on December 31, 2025.

**D.** Request to approve a Lunch Wagon License permit application by Raymelle Moody-Guthrie d/b/a The Moody Dog located at Cheeky Food Truck Park, 139 Searsport Avenue, Belfast, Maine, license to expire on December 31, 2025.

**E.** Request to approve an off-premises catering permit for Atwater Holdings, LLC d/b/a Sagamore Hill Lounge for a private reception on June 21, 2025, from 3:00 p.m. to 11:00 p.m. located at the Belfast Yacht Club, 18 Spring Street, Belfast, Maine.

**F.** Request to approve an application for 8-coin operated machines for Michael and Bridget Bowen d/b/a Bowen's Pizzeria & Deli LLC located at 181 Waterville Road, Belfast, ME.

**G.** Request to approve a Facility Use Application by the Maine Celtic Celebration Board for use of Steamboat Landing Park and the Belfast Commons for the annual Maine Celtic Celebration event on July 18 through July 20, 2025.

**H.** Request from the Police Chief to confirm Kayci Faulkingham as a part-time Parking Enforcement Officer for the Belfast Police Department.

I. Request from the Police Chief to confirm Emily Snyder as a part-time Parking Enforcement Officer for the Belfast Police Department.

## 10) Business

A) Request to appoint Steven Weed of Lamoine as the City Assessor for the Belfast Assessing Department.

B) Request to appoint Anne Saggese of Belfast as the Transfer Station Manager for the Belfast Transfer Station.

C) Update from Project Manager on the restoration of the former Belfast Opera House.

D) Request by the Economic Development Director to accept bids received, and award a bid for firefighter equipment.

E) Council Acceptance and Award #2 Fuel Bids for FY2025-2026 for the City of Belfast.

F) Request to approve a one-year contract extension with Comdoctor.net, Inc. for IT Services for the City of Belfast.

G) Request for approval of a draft letter to Maine Department of Transportation (MDOT) regarding a request to lower the speed limit on Swan Lake Ave.

H) Request from the Finance Director to transfer \$19,500.00 from the Ambulance Training and Development Capital Reserve Account into the Ambulance Unscheduled Overtime Account.

I) Signing of Council Orders

## 11) Open to the public

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12) Communications

13) Adjourn