

**City of Belfast
Council Chambers-Belfast City Hall
Tuesday, May 20, 2025**

6:00 p.m. Request to go into an Executive Session on a Personnel Matter pursuant to 1 M.R.S.A. 405 (6) A.

6:15 p.m. Committee Interviews

7:00 p.m. Regular Council Meeting

Regular Council Meeting No. 22

Public Hearing #1

Pursuant to Belfast Victualer License ordinance a public hearing will be held on May 20, 2025, at 7:00 p.m. or as soon as possible thereafter in the Council Chambers at Belfast City Hall on the following applications for a Victualer License renewal, due to expire May 31, 2026.

| | |
|------------------------|---|
| B2F Footlong LLC | d/b/a Subway #10145 |
| Penelle Chase | d/b/a Chase's Daily |
| Nathaniel Baer | d/b/a Downshift Coffee LLC |
| Sadie Samuels | d/b/a Must Be Nice Lobster Co |
| The Otis Group INC | d/b/a Rollie's Bar & Grill |
| Nicholas Morse | d/b/a Frank D Hazeltine American Legion Post 43 |
| Raymelle Moody-Guthrie | d/b/a The Moody Dog |
| Amanda Rankin | d/b/a Wentworth Family Qwik Stop |

1) Call to order

2) Roll call: Mayor Eric Sanders; Councilors Mary Mortier, Neal Harkness, Brenda Bonneville, Chris Bitely and Paul Dean, City Manager Erin Herbig, and Deputy City Manager Manda Cushman.

3) Pledge of Allegiance

4) Adoption of the agenda

5) Acceptance of the minutes

Regular Council Meeting of May 6, 2025.

6) A. Open to the public

Public comment is provided at the discretion of the Mayor and City Council. Each speaker will be allowed three minutes to speak unless waived by the Council. Comments must address topics relevant to the Council's authority and must not be unduly repetitive. Any person who engages in name-calling or personal attacks, obscene or indecent remarks, or derogatory comments may at the Mayor's discretion be ordered to stop speaking. Repeated violations of these restrictions may lead to suspension of speaking privileges.

If members of the public are unable to attend in person, you may submit announcements, questions or comment for the City Council can email public@cityofbelfast.org or mail to City of Belfast, 131 Church Street, Belfast, ME 04915. We ask that you include your name and residence as comments will be included as part of the public record, and that all comments be sent prior to the date and time of the meeting, with a deadline of noon the day of the meeting.

Seating in Council Chambers is limited; if you do not plan to speak at open to the public you can stream the meeting on the City website www.cityofbelfast.org, watch live on BEL TV channel 7 or channel 1303, or listen on Belfast Community Radio WBFY 100.9.

B. Organization and Department Reports

7) Communications

8) Old Business and City Committee Reports

- Consideration of Committee Appointments

9) Permits, Petitions and Licenses - Consent Agenda

A. Request to approve the following Victualer License renewals, due to expire May 31, 2026:

| | | |
|------------------------|-------|---|
| B2F Footlong LLC | d/b/a | Subway #10145 |
| Penelle Chase | d/b/a | Chase's Daily |
| Nathaniel Baer | d/b/a | Downshift Coffee LLC |
| Sadie Samuels | d/b/a | Must Be Nice Lobster Co |
| The Otis Group INC | d/b/a | Rollie's Bar & Grill |
| Nicholas Morse | d/b/a | Frank D Hazeltine American Legion Post 43 |
| Raymelle Moody-Guthrie | d/b/a | The Moody Dog |
| Amanda Rankin | d/b/a | Wentworth Family Qwik Stop |

B. Request to approve an off-premises catering permit for The Otis Group Incorporated d/b/a Rollie's Bar & Grill for a fundraiser event for Cornerspring Montessori School on May 3,

2025, from 4:00 p.m. to 10:00 p.m. located at the Belfast Yacht Club, 15 Front Street, Belfast, Maine.

- C. Request to approve an Incorporated Civic Organization License for the Unitarian Universalist Church for a fundraiser auction located at Unitarian Universalist Church, 37 Miller Street, Belfast, Maine on June 7, 2025, from 5:00 p.m. to 7:00 p.m.
- D. Request to approve an extension of liquor license permit for Fons Kitchen to extend the capacity of their property located at 132 High Street into three City parking spaces as part of the Curbside outdoor seating area.
- E. Request to approve the Election Warrant from the City Clerk for the June 10, 2025, Regional School Unit #71 Budget Referendum Election.
- F. Request to approve a Facility Use Application by the Cornerspring Montessori School for use of Steamboat Landing Park Gazebo for their annual end-of-year celebration on Friday, June 6, 2025, from 8:30 a.m. to 11:30 a.m.

10) Business

- A) Proclamation Condemning Racism, Discrimination, Bigotry, Bias and Hate in the City of Belfast.
- B) Discussion regarding a request for a reduction in the speed limit on Swan Lake Ave.
- C) Request from the Police Chief to accept a \$200.00 donation to the City of Belfast.
- D) Request from the Fire Chief to accept and award the bid for a new ambulance for the Belfast Ambulance Department.
- E) Request from the Harbor Master to authorize an inspection of the Armistice Bridge.
- F) Request by Camp Jinka for approval of a new Facility Use Request for use of City Parking Spaces in Belfast Yards on July 25, 2025.
- G) Discussion and Consideration of updating the City Clerk Department Fee Schedule.
- H) Request from the City Attorney to authorize the City Manager to sign corrective deeds for the former Eckrote property.
- I) Signing of Council Orders

11) Open to the public

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12) Communications

13) Adjourn