

These are "Action Only" minutes. Video of comments may be found on recorded discs at City Hall or at www.cityofbelfast.org.

**City of Belfast
Council Chambers-Belfast City Hall
Tuesday, January 7, 2025**

6:00 p.m. Request to go into an Executive Session on a Legal Matter with the City Attorney pursuant to 1 M.R.S.A. 405 (6) E.

Councilor Bonneville, seconded by Councilor Harkness, made a motion to go into Executive Session on a Legal Matter with the City Attorney pursuant to 1 M.R.S.A. 405 (6) E at 6:00 p.m. This motion was approved, 5-0.

Councilor Mortier, seconded by Councilor Harkness, made a motion to adjourn the Executive Session on a Legal Matter with the City Attorney pursuant to 1 M.R.S.A. 405 (6) E at 6:48 p.m. This motion was approved, 5-0.

7:00 p.m. Regular Council Meeting

Regular Council Meeting No. 13

1) Call to order

2) Present: Mayor Eric Sanders, Councilors Mary Mortier, Neal Harkness, Brenda Bonneville, Chris Bitely, Paul Dean; City Manager Erin Herbig and Deputy City Manager Manda Cushman.

3) Pledge of Allegiance

4) Adoption of the agenda

Councilor Bonneville, seconded by Councilor Harkness, made a motion to adopt the agenda. This motion was approved, 5-0.

5) Acceptance of the minutes

Regular Council Meeting of December 17, 2024.

Councilor Dean, seconded by Councilor Mortier, made a motion to accept the minutes from the Regular Council Meeting of December 17, 2024. This motion was approved, 5-0.

6) A. Open to the public

City Manager Erin Herbig noted that Council received no emails and no postal mail, prior to noon today, which if received, would be shared with Council before the start of the Council meeting to be included as part of the Open to the Public.

1. Meredith Bruskin of Swanville informed the Council and public of the Annual Martin Luther King Jr. Day celebration starting at 4:30 p.m. at Post Office Square.
2. David Loxterkamp of Belfast discussed concerns with Congress/Salmond St. proposal.

B. Organization and Department Reports

City Manager Erin Herbig reminded the Council and the public that non-emergency City Facilities will be closed in observance of Martin Luther King Jr. Day on Monday, January 20th and if anyone is interested in serving on either the Library or Zoning Board of Appeals Committee, applications are due on January 9th.

7) Communications

Councilor Bonneville wished everyone a happy New Year.

Councilor Harkness noted the passing of County Commissioner Bill Shorey.

Councilor Dean reminded the public he is available for phone calls from constituents and reminded citizens of the sand available at Public Works.

Mayor Sanders thanked all who help make the New Year celebrations a success.

8) Old Business and City Committee Reports

No comments.

9) Permits, Petitions and Licenses - Consent Agenda

- A. Request to approve an application for a Special Amusement Permit for Jim Boulier d/b/s the Belfast Curling Club for Live Music, DJ, Karaoke, all Live Entertainment, and dancing at 211 Belmont Ave., Belfast, Maine, interior and exterior.

- B. Request to approve an application by Nautilus Seafood and Grill d/b/a Nautilus Seafood and Grill located at 3 Main Street, Belfast, Maine for a renewal Malt, Spirituous and Vinous liquor license.
- C. Request to approve a parade application by Chad Otis, Justin Reynolds and Walter Ash representing Shriners International (Anah Temple) for the 2025 Anah Ceremonial Parade on Saturday, June 21, 2025, starting at the Washington Street Parking Lot at 1:30 p.m. and ending at the Waldo County Shrine Club.

Councilor Harkness, seconded by Councilor Mortier, made a motion to approve the Consent Agenda. This motion was approved, 5-0.

10) Business

A) Discussion on a proposal for transitional housing in Belfast.

Director of Code and Planning Bub Fournier and members Midcoast Maine Homeless Coalition Kathy Muzzy, Mary Sullivan, Suetta Tenney, and Joe Calista reviewed the proposal from the for a transitional housing facility at the United Methodist Church located at 23 Mill Lane and answered Council questions.

General Assistance Administrator Kristi Osgood, Police Chief Bobby Cormier, and Public Health Nurse Sue Dupler talked about areas that they would like addressed within the proposal and discussed being part of discussions.

Midcoast Maine Homeless Coalition noted that they are holding a networking meeting tomorrow at 2PM at the UU Church for anyone how would like to attend and be part of the discussion and planning.

Councilors unanimously agreed to have further discussion and possible action regarding the proposal for transitional housing be placed on the next City Council Meeting on January 21st.

B) Request by the Parks and Recreation Director to purchase recreation management software for the Parks and Recreation Department.

Parks and Recreation Director Pam Salokangas reviewed the request to purchase recreation management software, RecDesk, for the Parks and Recreation Department and answered Council questions.

Councilor Bitely, seconded by Councilor Mortier, made a motion to authorize the City Manager and the City Treasurer to spend up to \$4,200.00 from the Undesignated Fund Balance to purchase

RecDesk recreation management software for the Parks and Recreation Department. This motion was approved, 5-0.

C) Request by the Parks and Recreation Director to approve the 2025 City of Belfast Parks and Recreation Fee Policy.

Parks and Recreation Director Pam Salokangas reviewed the 2025 City of Belfast Parks and Recreation Fee Policy and answered Council questions.

Councilor Dean, seconded by Councilor Bitely, made a motion to approve the 2025 City of Belfast Parks and Recreation Fee Policy as presented. This motion was approved, 5-0.

D) Presentation on a Contract Rezoning Agreement Amendment #1 at 2 Pinchy Lane Three Tides Restaurant.

City Planner Alexandra Sykes provided a presentation on a Contract Rezoning Agreement Amendment #1 at 2 Pinchy Lane Three Tides Restaurant.

E) Public Hearing on a Contract Rezoning Agreement Amendment #1 at 2 Pinchy Lane Three Tides Restaurant.

Mayor Sanders asked for proponents and opponents and hearing none declared the hearing closed.

F) Second Reading on a Contract Rezoning Agreement Amendment #1 at 2 Pinchy Lane Three Tides Restaurant.

City Planner Alexandra Sykes and Director of Code and Planning Bub Fournier answered Council questions.

Councilor Mortier, seconded by Councilor Dean, made a motion that at its meeting on January 7th, 2025 hereby adopts the proposed Contract Rezoning Agreement Amendment #1, as such were presented at the January 7th 2025 Second Reading. This motion was approved, 5-0.

G) Request by the Cemetery Superintendent to authorize the sale of the former cemetery records safe.

City Manager Erin Herbig briefly reviewed the request by the Cemetery Superintendent to authorize the sale of the former cemetery records safe, noting that once bids had been received it would be brought back before the City Council for awarding and answered Council questions.

Councilor Dean, seconded by Councilor Bitely, made a motion to direct City staff to proceed in authorizing the sale of the former cemetery records safe. This motion was approved, 5-0.

H) Signing of Council Orders and housekeeping items.

Council Order #66 Signed by Councilor Mortier Ordered That:

The City Manager and the City Treasurer are authorized to expend up to \$3,000.00 as the City's partial matching funds for the 2024 Harbor Management Grant. Funding is to come from the Harbor Department's Enk Fund. (Approved on April 16, 2024)

Council Order #33 Signed by Councilor Bitely Ordered That:

The City Manager and the City Treasurer are authorized to expend up to \$4,200.00 to purchase RecDesk recreation management software for the Parks and Recreation Department. Funding is to come from the Undesignated Fund Balance. (Approved on January 7, 2025)

11) Open to the Public

No comments.

12) Communications

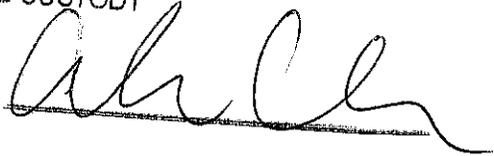
No comments.

13) Adjourn

Councilor Harkness, seconded by Councilor Dean, made a motion to adjourn at 9:16 p.m. This motion was approved, 5-0.

I HEREBY CERTIFY THAT THE ABOVE
IS A TRUE COPY OF INFORMATION
ON THE RECORD WHICH IS IN MY
OFFICIAL CUSTODY

ATTEST

A handwritten signature in cursive script, appearing to read 'A. Cushman', written over a horizontal line.

AMANDA CUSHMAN, BELFAST MAINE