

**City of Belfast  
Council Chambers-Belfast City Hall  
Tuesday, August 20, 2024**

**6:00 p.m.** Request to go into an Executive Session on a Legal Matter with the City Attorney pursuant to 1 M.R.S.A. 405 (6) E.

**6:30 p.m.** Request to go into an Executive Session on a Real Estate Matter pursuant to 1 M.R.S.A. 405 (6) C.

**7:00 p.m.** Regular Council Meeting

**Regular Council Meeting No. 4**

**1) Call to order**

**2) Roll call:** Mayor Eric Sanders; Councilors Mary Mortier, Neal Harkness, Brenda Bonneville, Chris Bitely and Paul Dean, City Manager Erin Herbig, and Deputy City Manager Manda Cushman.

**3) Pledge of Allegiance**

**4) Adoption of the agenda**

**5) Acceptance of the minutes**

Regular Council Meeting of August 6, 2024.

**6) A. Open to the public**

**Public comment is provided at the discretion of the Mayor and City Council. Each speaker will be allowed three minutes to speak unless waived by the Council. Comments must address topics relevant to the Council's authority and must not be unduly repetitive. Any person who engages in name-calling or personal attacks, obscene or indecent remarks, or derogatory comments may at the Mayor's discretion be ordered to stop speaking. Repeated violations of these restrictions may lead to suspension of speaking privileges.**

**If members of the public are unable to attend in person, you may submit announcements, questions or comment for the City Council can email [public@cityofbelfast.org](mailto:public@cityofbelfast.org) or mail to City of Belfast, 131 Church Street, Belfast, ME 04915. We ask that you include your name and residence as comments will be included as part of the public record, and that all comments be sent prior to the date and time of the meeting, with a deadline of noon the day of the meeting.**

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## **B. Organization and Department Reports**

### **7) Communications**

### **8) Old Business and City Committee Reports**

### **9) Permits, Petitions and Licenses - Consent Agenda**

- A.** Request from the Fire Chief to confirm Avery Laite as an on-call firefighter and a part-time ambulance driver for the Belfast Fire and Ambulance Department.
- B.** Request to approve a Facility Use Request application by the Belfast Lions Club for use of City streets for the annual Ghostly Gallup 5K on October 26, 2024, from 7-10AM.
- C.** Request to approve a Facility Use Request application by Our Town Belfast for the annual Holiday Tree Lighting at Post Office Square on Saturday, November 30, 2024, from 4-6PM.
- D.** Request to approve an off-premises catering permit for The Otis Group Incorporated d/b/a Rollie's Bar and Grill for a celebration of life on August 3<sup>rd</sup>, 2024, from 1:00 p.m. to 4:00 p.m. located at the Belfast Yacht Club, 15 Front Street, Belfast, Maine.
- E.** Request to approve an application by Moonbat LLC d/b/a Marshall Wharf Brewing Company located at 36 Marshall Wharf, Belfast, Maine for a renewal Malt and Vinous Other (Class III and IV) liquor license.
- F.** Request to approve a Qualified Catering Organization permit for Trillium Caterers for a private wedding on August 31, 2024, from 9:00 a.m. to 11:59 p.m. located at 59 Battery Rd., Belfast, Maine.
- G.** Request to approve an application by Bell the Cat, Inc d/b/a Bell the Cat located at 18 Hatley Rd., Belfast, Maine for a renewal Malt and Vinous Restaurant (Class I, II, III and IV) liquor license.
- H.** Request to approve an off-premises catering permit for Bell the Cat, Inc d/b/a Bell the Cat for Belfast By The Bay on August 16th, 2024, from 4:00 p.m. to 9:00 p.m. located at the United Farmers Market, 18 Spring Street, Belfast, Maine.

- I. Request to approve an application by Darby's Inc. d/b/a Darby's Restaurant and Pub located at 155 High Street, Belfast, Maine for a renewal Malt, Spirituous and Vinous Class A Restaurant/Lounge (Class XI) liquor license.

## 10) Business

- A) Presentation on WSP's final report for the Harbor Sedimentation Study.
- B) Approval of a Facility Use Request for a private event at Steamboat Landing Park and Gazebo on August 31, 2024, from 3:00 – 8:00 PM.
- C) Consideration of a draft letter to Maine Department of Transportation (MDOT) regarding the Waterville Road.
- D) Request from the Director of Planning and Codes to authorize a change order and increased funding for the replacement septic system project at 36 Smart Road.
- E) Request from the Director of Planning and Codes for a Capital Improvement Project expenditure for a new large format printer and plotter.
- F) Request by the Economic Development Director for authorization to submit a Department of Homeland Security Civil Rights Evaluation Tool.
- G) Request to appoint Ava Kelley as the City of Belfast Freedom of Information Officer and the City of Belfast Civil Rights Coordinator.
- H) Request from the City Assessor to approve a street name for the four-phase subdivision at Little River Drive.
- I) Request to accept a sentiment from the Maine Senate and House of Representatives regarding the City of Belfast's 250th year.
- J) Signing of Council Orders

## 11) Open to the public

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12) Communications

13) Adjourn