

**City of Belfast  
Council Chambers-Belfast City Hall  
Tuesday, June 18, 2024**

5:40 p.m. Committee Interviews

7:00 p.m. Regular Council Meeting

**Regular Council Meeting No. 24**

**1) Call to order**

**2) Roll call:** Mayor Eric Sanders; Councilors Mary Mortier, Neal Harkness, Brenda Bonneville, Chris Bitely and Paul Dean, City Manager Erin Herbig, and Deputy City Manager Manda Cushman.

**3) Pledge of Allegiance**

**4) Adoption of the agenda**

**5) Acceptance of the minutes**

Regular Council Meeting of June 4, 2024.

**6) A. Open to the public**

**Public comment is provided at the discretion of the Mayor and City Council. Each speaker will be allowed three minutes to speak unless waived by the Council. Comments must address topics relevant to the Council's authority and must not be unduly repetitive. Any person who engages in name-calling or personal attacks, obscene or indecent remarks, or derogatory comments may at the Mayor's discretion be ordered to stop speaking. Repeated violations of these restrictions may lead to suspension of speaking privileges.**

**If members of the public are unable to attend in person, you may submit announcements, questions or comment for the City Council can email [public@cityofbelfast.org](mailto:public@cityofbelfast.org) or mail to City of Belfast, 131 Church Street, Belfast, ME 04915. We ask that you include your name and residence as comments will be included as part of the public record, and that all comments be sent prior to the date and time of the meeting, with a deadline of noon the day of the meeting.**

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**B. Organization and Department Reports**

## **7) Communications**

## **8) Old Business and City Committee Reports**

- Consideration of Committee Appointments.

## **9) Permits, Petitions and Licenses - Consent Agenda**

- A.** Request to approve an off premises catering permit for The Otis Group Incorporated d/b/a Rollie's Bar & Grill for a private wedding on June 7, 2024, from 4:00 p.m. to 10:00 p.m. located at the Fireside Inn, 159 Searsport Ave., Belfast, Maine.
- B.** Request to approve an off premises catering permit for The Otis Group Incorporated d/b/a Rollie's Bar & Grill for a private wedding on June 8, 2024, from 4:00 p.m. to 10:00 p.m. located at the Fireside Inn, 159 Searsport Ave., Belfast, Maine.
- C.** Request to approve an off premises catering permit for Sofia LK d/b/a Blue Spoon for a private wedding on June 22, 2024, from 6:00 p.m. to 10:00 p.m. located at the Belfast Yacht Club & Event Center, 15 Front Street, Belfast, Maine.
- D.** Request to approve a Special Amusement Permit for Shawna Aitken d/b/a Nautilus for live music, DJ, Karaoke, dancing, and all live entertainment located at 3 Main Street, Belfast, Maine, indoor and outdoor.
- E.** Request to approve a Facility Use request from Belfast Flying Shoes to utilize the Armistice Bridge (east end) for the annual Community Dance on June 22, 2024, from 4:30PM to 8:30PM and September 7, 2024, from 4:00PM to 8:00PM.
- F.** Request to approve a Facility Use request from Ando Anderson to utilize Steamboat Landing Park for the annual Belfast Summer Nights on June 27, July 4, 18, 25, Aug. 1, 8, 15, 22, 29, and Sept. 5, 2024 (July 11 is being held off-site due to Boathouse wedding) from 3:00PM to 8:30PM.
- G.** Request to approve a Facility Use request from Our Town Belfast to utilize Steamboat Landing Park for the annual Outdoor Summer Movies on July 12 and 26, and August 9 and 23, 2024 from beginning at dusk.
- H.** Request to approve a Facility Use request from the First Church to utilize Spring Street (between Church and Court Streets) for the annual Strawberry Festival & Fair on July 13, 2024, from 7:00AM to 3:00PM.

## **10) Business**

- A)** Request from the Fire Chief to confirm Robert Banks of Belfast as a full-time Firefighter/EMT for the Belfast Fire and Ambulance Department.
- B)** Consideration of an alternative location for small boat storage.
- C)** Request from the Harbor Master to increase matching funds for the Pump-out Station Grant.
- D)** Consideration of a Draft Proclamation designating July as Parks and Recreation Month.
- E)** Consideration of a Draft Proclamation designating July 19th as Parks and Recreation Professionals Day.
- F)** Consideration of a Commercial Use Contract for Yoga by the Bay.
- G)** Council conversation regarding a proposed membership restructure for the Intown Design Review Committee and the Parks and Recreation Commission.
- H)** Presentation on proposed ordinance amendments to incorporate a three-way stop on Wight Street.
- I)** Public Hearing on proposed ordinance amendments to incorporate a three-way stop on Wight Street.
- J)** First Reading on proposed ordinance amendments to incorporate a three-way stop on Wight Street.
- K)** Consideration of a Permit Fee Waiver Request for a project at 125 Union Street.
- L)** Request from the of Director Planning and Codes to approve a Shared Use Parking Agreement between the City of Belfast and the Wentworth Event Center, LLLP for the Stephenson Lane Rangeway Parking located at 139 Searsport Ave.
- M)** Request by the Deputy Economic Development Director to submit a grant application to the State of Maine's Land and Water Conservation Fund to upgrade and/or reconstruct public restrooms and pool bathhouse at City Park.
- N)** Request by the Deputy Economic Development Director to submit a grant application to the State of Maine's Department of Transportation for the Maine Infrastructure Adaptation Fund to adapt critical infrastructure at City Landing.
- O)** Request by the Deputy Economic Development Director to submit a grant application to the State of Maine's Department of Economic Development Business Recovery and

Resiliency Fund to develop a scope and design to improve and upgrade the Harbor Master's Office and other infrastructure at City Landing.

**P)** Request to remove 6 City Street trees.

**Q)** Request to approve a one-year contract extension with Comdoctor.net, Inc. for IT Services for the City of Belfast.

**R)** Request to go into Executive Session to discuss a Poverty Abatement pursuant to Title 36 M.R.S.A. 841.

**S)** Signing of Council Orders

#### **11) Open to the public**

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#### **12) Communications**

#### **13) Adjourn**