

**City of Belfast
Council Chambers-Belfast City Hall
Tuesday, May 21, 2024**

6:15 p.m. Executive Session on a Real Estate matter pursuant to 1 M.R.S.A. 405
(6) C.

7:00 p.m. Regular Council Meeting

Regular Council Meeting No. 22

Public Hearing #1

Pursuant to Belfast Victualer License ordinance a public hearing will be held on May 7th, 2024, at 7:00 p.m. or as soon as possible thereafter in the Council Chambers at Belfast City Hall on the following applications for a Victualer License renewal, due to expire May 31, 2025.

WDQ Inc.	d/b/a	Belfast Dairy Queen
Zai Yong Zhu	d/b/a	China One
Jennifer Whitson	d/b/a	Crumbs Provisions
Courtney Sanders	d/b/a	Daily Soup
Adam Roberson	d/b/a	Dos Gatos Gastropub
Daniel Rock	d/b/a	Fon's Kitchen
Frank D. Hazeltine	d/b/a	Frank D. Hazeltine American Legion Post 43
Connie Bragdon	d/b/a	Randall Collins VFW Post 3108
Raymelle Moody-Guthrie	d/b/a	The Moody Dog

1) Call to order

2) Roll call: Mayor Eric Sanders; Councilors Mary Mortier, Neal Harkness, Brenda Bonneville, Chris Bitely and Paul Dean, City Manager Erin Herbig, and Deputy City Manager Manda Cushman.

3) Pledge of Allegiance

4) Adoption of the agenda

5) Acceptance of the minutes

Regular Council Meeting of May 7, 2024.

6) A. Open to the public

Public comment is provided at the discretion of the Mayor and City Council. Each speaker will be allowed three minutes to speak unless waived by the Council. Comments must address topics relevant to the Council's authority and must not be unduly repetitive. Any person who engages in name-calling or personal attacks, obscene or indecent remarks, or derogatory comments may at the Mayor's discretion be ordered to stop speaking. Repeated violations of these restrictions may lead to suspension of speaking privileges.

If members of the public are unable to attend in person, you may submit announcements, questions or comment for the City Council can email public@cityofbelfast.org or mail to City of Belfast, 131 Church Street, Belfast, ME 04915. We ask that you include your name and residence as comments will be included as part of the public record, and that all comments be sent prior to the date and time of the meeting, with a deadline of noon the day of the meeting.

Seating in Council Chambers is limited; if you do not plan to speak at open to the public you can stream the meeting on the City website www.cityofbelfast.org, watch live on BEL TV channel 7 or channel 1303, or listen on Belfast Community Radio WBFY 100.9.

B. Organization and Department Reports

- Update from City Engineer Mandy Holway and Public Works Director Bob Richards regarding Robbins Road.
- Update from Police Chief Bobby Cormier, Waldo County Sheriff Jason Trundy, and Parks and Recreation Director Pam Salokangas regarding Rotary Legacy Project.

7) Communications

8) Old Business and City Committee Reports

- Update from Executive Assistant Elena Thomas regarding Committee Appointments.

9) Permits, Petitions and Licenses - Consent Agenda

A. Request to approve the following applications for a Victualer License renewal, due to expire May 31, 2025.

WDQ Inc.	d/b/a	Belfast Dairy Queen
Zai Yong Zhu	d/b/a	China One
Jennifer Whitson	d/b/a	Crumbs Provisions
Courtney Sanders	d/b/a	Daily Soup
Adam Roberson	d/b/a	Dos Gatos Gastropub
Daniel Rock	d/b/a	Fon's Kitchen
Frank D. Hazeltine	d/b/a	Frank D. Hazeltine American Legion Post 43
Connie Bragdon	d/b/a	Randall Collins VFW Post 3108

Raymelle Moody-Guthrie d/b/a The Moody Dog

- B. Request to approve a Lunch Wagon License permit application by Jennifer Stewart d/b/a JC's On-A-Roll located at the Belfast Marina 15 Front Street, Belfast, Maine, license to expire on December 31, 2024.
- C. Request to approve a Lunch Wagon License permit application by Matt Horwitz-Lee d/b/a Do Donuts located at 3 Main Street, Belfast, Maine, license to expire on December 31, 2024.
- D. Request to approve an off-premises catering permit for The Otis Group Incorporated d/b/a Rollie's Bar and Grill for the Golden Eagle Dinner reception on May 16, 2024, from 4:00 p.m. to 10:00 p.m. located at the Belfast Yacht Club, 18 Spring Street, Belfast, Maine.
- E. Request to approve an off-premises catering permit for The Otis Group Incorporated d/b/a Rollie's Bar and Grill for the ME Council on Aging on May 14, 2024, from 4:00 p.m. to 7:00 p.m. located at the Belfast Yacht Club, 18 Spring Street, Belfast, Maine.
- F. Request to approve an off-premises catering permit for The Otis Group Incorporated d/b/a Rollie's Bar and Grill for a Celebration of Life on May 18, 2024, from 12:00 p.m. to 5:00 p.m. located at the Belfast Yacht Club, 18 Spring Street, Belfast, Maine.
- G. Request to approve an application for 10 coin operated machines for Bowen's Tavern LLC d/b/a Bowen's Tavern located at 181 Waterville Road, Belfast, ME.
- H. Request to approve a Facility Use Application by RunBelfast for use of the Rail Trail for the annual PAWS 5K race on Saturday, June 15, 2024, from 7:00 a.m. to 10:00 a.m.
- I. Request to approve a Facility Use Application by RunBelfast and the Belfast Rotary Club for use of City streets for the annual Bug Run 5K walk/run race on Saturday, August 17, 2024, from 7:00 a.m. to 10:00 a.m.
- J. Request to approve a Facility Use Application by Waterfall Arts for use of Heritage Park sidewalks and Harbor Walk for the annual Chalk Walk on Saturday, September 28, 2024, from 9:00 a.m. to 5:00 p.m.

10) Business

- A) Presentation and possible action regarding a proposal from the Small Boat Yard Steering Committee to install a Small Boat Yard between the east wall of Front Street's Building 5 and the Harbor Walk.
- B) Request from the Harbor Master to approve an Occasional Use Contract to store kayaks and operate a kayak tour business for the 2024 Season.

- C)** Request from the Harbor Master to approve a Concessions Contract to conduct rowing lessons from City of Belfast owned docks for the 2024 season.
- D)** Request from the Fire Chief to accept and award the bid for a new Ambulance for the Belfast Ambulance Department.
- E)** Request from the Fire Chief to accept and award the bid for a new pick-up truck for the Belfast Fire Department.
- F)** Request from the Belfast Senior Organization/Belfast Senior Center for Council Consideration of a Rental Fee Waiver.
- G)** Request from the Captain Albert Stevens Elementary School for Council Consideration of a Rental Fee Waiver.
- H)** Request to approve a Facility Use Request by The Little River Church for use of Heritage Park for a KidsZone event Saturday and Sunday, June 29th and 30th as part of Arts In The Park.
- I)** Request from Coastal Mountains Land Trust to place a Community Art Cart at the intersection of the Harbor Walk and Armistice Bridge.
- J)** Request from the Annual Maine Celtic Celebration for Approval of a Facility Use Request and Council Consideration of a Rental Fee Reduction.
- K)** Request from the Window Dressers for Council Consideration of a Rental Fee Waiver.
- L)** Request to install a bench honoring Carson Pease along the Harbor Walk.
- M)** Request to authorize submission of grant application to the State of Maine's Coastal Program and Municipal Planning Assistance Program, FY 2025 Coastal Community Grant/Shore and Harbor Planning Grant Programs for \$50,000 to complete a City Landing Infrastructure Facilities Resilience Design Study.
- N)** Presentation from the Economic Development Director regarding the proposed Public Safety Building and a related \$1,500,000 Congressionally Directed Spending Award.
- O)** Public Information Meeting regarding a \$1,500,000 Congressionally Directed Spending Award for the purpose of financing a proposed Public Safety Building.
- P)** Request to authorize the City Manager to sign any and all documents necessary and related to this Congressionally Directed Spending Award/Community Facilities Grant on behalf of the City of Belfast.

Q) Signing of Council Orders

11) Open to the public

Public comment is provided at the discretion of the Mayor and City Council. Each speaker will be allowed three minutes to speak unless waived by the Council. Comments must address topics relevant to the Council's authority and must not be unduly repetitive. Any person who engages in name-calling or personal attacks, obscene or indecent remarks, or derogatory comments may at the Mayor's discretion be ordered to stop speaking. Repeated violations of these restrictions may lead to suspension of speaking privileges.

If members of the public are unable to attend in person, you may submit announcements, questions or comment for the City Council can email public@cityofbelfast.org or mail to City of Belfast, 131 Church Street, Belfast, ME 04915. We ask that you include your name and residence as comments will be included as part of the public record, and that all comments be sent prior to the date and time of the meeting, with a deadline of noon the day of the meeting.

Seating in Council Chambers is limited; if you do not plan to speak at open to the public you can stream the meeting on the City website www.cityofbelfast.org, watch live on BEL TV channel 7 or channel 1303, or listen on Belfast Community Radio WBFY 100.9.

12) Communications

13) Adjourn