



Office of the Assessor
City Hall

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Belfast, Maine 04915
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2014 PERSONAL PROPERTY DECLARATION FORM

NOTICE: This schedule is required under Maine State Statute, Title 36, Sections 601 and 706 and must be returned to the Assessor's Office no later than April 30, 2014.

Attention Business Owner –If you are the owner of record of a business on April first, you will be responsible for the full amount of the property tax. If the Assessor has not been notified **IN WRITING** on this form of any change in status or venue, a tax bill will be issued to the owner of record at the last known address. You are reminded that failure to respond to this request in writing bars any appeal. You are also reminded that the Assessor's Office is available to assist you in achieving compliance with the statutes, and to provide information to the extent that it is needed.

BUSINESS OWNER'S NAME(S):	BRIEF DESCRIPTION OF BUSINESS ACTIVITY:
NAME OF BUSINESS (DBA):	TYPE OF OWNERSHIP: <input type="checkbox"/> MAINE CORPORATION <input type="checkbox"/> FOREIGN CORPORATION <input type="checkbox"/> INDIVIDUAL/PARTNERSHIP <input type="checkbox"/> LLC <input type="checkbox"/> OTHER, (LIST) _____
BUSINESS LOCATION:	
IS THE REAL ESTATE OWNED BY THIS BUSINESS: <input type="checkbox"/> YES <input type="checkbox"/> NO DATE BUSINESS STARTED:	CONTACT PERSON: _____ TELEPHONE#: _____
BUSINESS MAILING ADDRESS:	IF CORPORATION, ENTER CORPORATE ADDRESS
TELEPHONE#: _____ FAX#: _____	

MOVED OR OUT OF BUSINESS IN BELFAST SINCE APRIL 1, 2013: Please indicate whether the business is no longer located in Belfast as of April 1, 2014. State the effective date and reason. EFFECTIVE DATE _____
If no longer in business, you are not relieved of the responsibility of filing this form.

I have sold my Business I have gone out of Business I have moved my Business out of Town

Businesses, Home Occupations, Manufacturers – Submit a complete and itemized listing of all machinery and equipment, furniture and fixtures in your possession and located in Belfast as of April 1, 2014. Any leased items will be assessed to the lessor, unless there is a specific agreement that states that you are responsible for the property tax.

Leasing Companies – submit a complete list of all items leased to businesses located in Belfast and situated as of April 1, 2014. If you have an agreement with the lessee that makes them responsible for the property tax, please provide written verification. Please provide the equipment type, business name and physical location for each.

Having carefully read the above, I hereby certify that the information reported herein is full, true, and correct to the best of my knowledge and belief.

Name : _____ Signature: _____

Title: _____ Telephone Number: _____

Date: _____ Email Address: _____

