

\*These are "Action-Only" minutes. Video of comments may be found on recorded discs at City Hall or at [www.cityofbelfast.org](http://www.cityofbelfast.org).\*

**City of Belfast  
Council Chambers-Belfast City Hall  
Tuesday, October 4, 2016  
7:00 p.m.**

**Public Hearing #1**

In accordance with Title 28A Section 653 MRSA 1964 a public hearing will be held on Tuesday, October 4, 2016 at 7:00 p.m. or as soon as possible thereafter, on an application by The Crusty Crab LLC, d/b/a Front Street Pub, located 37B Front Street, Belfast, Maine for a renewal Malt, Spirituous and Vinous Restaurant Class liquor license, interior and exterior fenced in deck.

Councilor Harkness asked for proponents and opponents and hearing none declared the hearing closed.

**Public Hearing #2**

Pursuant to the Special Amusement Ordinance of the City of Belfast and the provision of Title 28-A Section 1054 MRSA, a public hearing will be held in the Council Chambers of Belfast City Hall on Tuesday, October 4, 2016 at 7:00 p.m. or as soon as possible thereafter, on an application for a renewal Special Amusement Permit by The Crusty Crab LLC, d/b/a Front Street Pub, for live entertainment, music, vocals - Karaoke, DJ and dancing at located 37B Front Street, Belfast, interior and exterior deck.

Councilor Harkness asked for proponents and opponents and hearing none declared the hearing closed.

**Public Hearing #3**

In accordance with Title 28A Section 653 MRSA 1964 a public hearing will be held on October 4, 2016 at 7:00 p.m. or as soon as possible thereafter in the Council Chambers of City Hall to hear an application for Lawrence and Sandra Moses, d/b/a Dockside Family Restaurant, located at 30 Main Street, for a renewal Malt, Spirituous and Vinous Restaurant Class liquor license, interior and exterior decks.

Councilor Harkness asked for proponents and opponents and hearing none declared the hearing closed.

**Public Hearing #4**

In accordance with Title 28A Section 653 MRSA 1964 a public hearing will be held on Tuesday, October 4, 2016 at 7:00 p.m. or as soon as possible thereafter in the Council Chambers of Belfast City Hall to hear an application by Tall Pine Healthcare Inc. d/b/a The Residence at Tall Pines located at 24 Martin Lane, Belfast, Maine for a renewal Malt and Vinous Other (Assisted Living) Class liquor license, the interior only.

Councilor Harkness asked for proponents and opponents and hearing none declared the hearing closed.

**Public Hearing #5**

On October 4, 2016, the Belfast City Council will conduct a public hearing pursuant to adopting the Maine Municipal Association Model General Assistance Ordinance and Appendices (A-C) for the period of October 1, 2016 to September 30, 2017. This ordinance and appendices will be filed with the Department of Health and Human Services (DHHS) in compliance with Title 22 M.R.S.A. section 4305 (4).

Councilor Harkness asked for proponents and opponents and hearing none declared the hearing closed.

**Regular Council Meeting No. 7**

**1) Call to order**

**2) Present:** Councilors Mary Mortier, Neal Harkness, Eric Sanders, and Michael Hurley; City Manager Joseph Slocum.

**Absent:** Mayor Walter Ash, Jr., Councilor John Arrison and Admin. Assistant to the City Manager Manda Cushman.

**3) Pledge of Allegiance**

**4) Adoption of the agenda**

Councilor Sanders, seconded by Councilor Mortier, made a motion to adopt the agenda. This motion was approved, 4-0.

**5) Acceptance of the minutes**

Regular Council Meeting of September 20, 2016.

Councilor Sanders, seconded by Councilor Mortier, made a motion to accept the minutes from Regular Council Meeting of September 20, 2016. This was approved, 4-0.

**6) Open to the public**

1. David Carlson, Three Tides thanked the Council for their consideration of their request to extend their liquor license for the 8<sup>th</sup> Year of Beer on October 15<sup>th</sup>.
2. Susan Longley, Waldo County Judge of Probate informed the public of probate basics workshops she does each fall around the County, she will be at Belfast High School on October 25<sup>th</sup> 6-8 p.m.
3. Breanna Pinkham-Bebb, Executive Director of Our Town Belfast gave an organization update.

4. Anita King provided the Council with more information regarding the community effort to “Ban the Bag” in Belfast.
5. Petra Hall gave a Radio Fundraising update.
6. Allison Rector of Monroe gave an update on efforts to create a Green Cemetery in Belfast.

## **7) Communications**

Councilors discussed all those who work on events throughout the City that help bring economic development to the City of Belfast.

City Manager Joseph Slocum discussed the following:

- Upcoming Penobscot McCrum warning siren and testing schedule, as well as a mock training scheduled for October 8<sup>th</sup>.
- Possible hurricane and what the City Harbor Master is doing to prepare the Harbor in case of its arrival.
- Airport consultant interviews will be conducted next week.
- Update on new Public Works Garage.
- Update on Mill Lane.
- Update on rebuilding the well at the Head of Tide.

Councilor Hurley discussed Rail Trail usage.

## **8) Old Business and Council Committee Reports**

Councilor Sanders and Hurley gave a brief update on the Energy Committee Meeting last Friday.

## **9) Permits, Petitions and Licenses - Consent Agenda**

- A.** Request to approve an application by The Crusty Crab LLC, d/b/a Front Street Pub, located 37B Front Street, Belfast, Maine for a renewal Malt, Spirituous and Vinous Restaurant Class liquor license, interior and exterior fenced in deck.
- B.** Request to approve a new application for a renewal Special Amusement Permit by The Crusty Crab LLC, d/b/a Front Street Pub, for live entertainment, music, vocals - Karaoke, DJ and dancing at located 37B Front Street, Belfast, interior and exterior deck.
- C.** Request to approve an application for Lawrence and Sandra Moses, d/b/a Dockside Family Restaurant, located at 30 Main Street, for a renewal Malt, Spirituous and Vinous Restaurant Class liquor license, interior and exterior decks.
- D.** Request to approve an application by Tall Pine Healthcare Inc. d/b/a The Residence at Tall Pines located at 24 Martin Lane, Belfast, Maine for a renewal Malt and Vinous Other (Assisted Living) Class liquor license, the interior only.
- E.** Request to approve an off premises catering permit for American Legion Frank D. Hazeltine Post #43 for a private remembrance/celebration of life service located at the American Legion (Main Function Hall), 143 Church Street, Belfast, ME on October 8, 2016 from 12:00 p.m. to 6:00 p.m.

- F.** Request to approve an off premises catering permit for American Legion Frank D. Hazeltine Post #43 for the Belfast Poetry Fest located at the American Legion (Main Function Hall), 143 Church Street, Belfast, ME on October 15, 2016 from 12:00 p.m. to midnight.
- G.** Request to approve an off premises catering permit for The Otis Group Incorporated d/b/a Rollie's Bar & Grill for a wedding located at the Belfast Boathouse, 34 Commercial Street, Belfast, ME on September 17, 2016 from 3:00 p.m. to 11:00 p.m.
- H.** Request to approve an extension of liquor license for Three Tides 8<sup>th</sup> Year of Beer located at 2 Pinchy Lane, Belfast, Maine to include their parking lot and the private Marshall Wharf driveway in front of their brewery store/tasting room on October 15, 2016 from 5:00 p.m. to 11:00 p.m.
- I.** Request from the Fire Chief to confirm Joseph Donovan to be a member of the Belfast Ambulance Service as a call in Paramedic.
- J.** Request from the Fire Chief to confirm Neil Bergeron to be a member of the Belfast Ambulance Service as a part time call in EMT.
- K.** Request from the Fire Chief to confirm Neil Bergeron to be a member of the Belfast Fire Department as a volunteer Firefighter.
- L.** Request to approve a Parade Permit application submitted by Victoria Curtis on behalf of Belfast Area High School Student Senate Homecoming for a parade on October 14, 2016 starting at Lions Way at 3:00 p.m.
- M.** Request to spend up to \$900 from the Cemetery Trust Fund Account #630-504, FY 2016-2017 to Holmes Greenhouse & Flower Shop under the Perpetual Care Contract with the City for the fall and spring flower arrangements.

Councilor Sanders, seconded by Councilor Mortier, made a motion to accept the consent agenda. This motion was approved, 4-0.

Victoria Curtis, Student Senate President at Belfast Area High School updated the Council on the Homecoming Parade on October 14<sup>th</sup>.

## 10) Business

- A)** Second Reading on a request to amend the General Assistance Ordinance.

General Assistance Administrator Pam Chase was present for any questions the Council may have regarding the amendments to the GA Ordinance.

Councilor Hurley inquired about any changes from last year.

Councilor Mortier, seconded by Councilor Sanders, made a motion to accept the Second Reading to amend the General Assistance Ordinance, accepting the overall maximum housing which will allow the General Assistance Administrator the flexibility in assisting her clients. This motion was approved, 4-0.

- B)** Update from Our Town Belfast on the 'Please Be Seated' project, and a request to permanently install/ give two benches to the City of Belfast.

Breanna Pinkham Bebb, Executive Director of Our Town Belfast informed the Council that they will be ending the 'Please Be Seated' project and will be selling the benches as a fundraising effort this month, except for two benches ("The One That Got Away" and "Stumped in Love") in which they would like to donate to the City of Belfast. She discussed with Council what they are planning for next summer.

Councilors discussed what the lack of benches will mean for the Downtown and how the City will need to work to address this.

Councilor Mortier, seconded by Councilor Sanders, made a motion to accept the two benches as gifts to the City from Our Town Belfast. This motion was approved, 4-0.

C) Update on establishing a Community Radio Station in Belfast.

Councilor Neal Harkness provided an update on fundraising and construction efforts.

City Manager Joseph Slocum discussed the need to approve an additional \$218 for the security and key deposit for the Waterfall Arts rental space.

Councilor Mortier, seconded by Councilor Sanders, made a motion to accept the request to expend an additional \$218 for the security and key deposit for the Waterfall Arts rental space. This motion was approved, 4-0.

Petra Hall representing the Fundraising Committee for the Radio Station discussed three upcoming fundraising events that the group is holding over the next month.

D) Request from City Public Works Director Bob Richards to appoint two new employees.

No Council discussion.

Councilor Sanders, seconded by Councilor Mortier, made a motion to appoint Scott Sawyer and Gary Faulkner as laborer/truck drivers for the City of Belfast Public Works Department. This motion was approved, 4-0.

E) Rail Trail Update.

City Manager Joseph Slocum updated the Council regarding the Rail Trail including creating an accessible ramp over the rails, installing dog waste pails and donor benches.

Councilor Sanders requested an update on kiosks and signage for the Harbor Walk.

**F) Update on need for new phone system at Belfast City Hall.**

City Manager Joseph Slocum reviewed the proposals submitted for a new phone system and recommended staying with Sierra Communications who has been the City's provider for the last 20+ years with funding to come from the following, \$7,000 to come from the first floor improvements capital project and the remaining funds to come from the Undesignated Fund Balance.

Councilor Hurley, seconded by Councilor Mortier, made a motion to accept the proposals submitted for a new phone system. This motion was approved, 4-0.

Councilor Hurley, seconded by Councilor Mortier, made a motion to authorize the City Manager to purchase the \$450 part to determine if the current system can be salvaged, if not they are authorizing the City Manager to award the bid to Sierra Communication with funding coming from the first floor improvements and Undesignated Fund Balance as recommended. This motion was approved, 4-0.

\*Councilor Hurley requested to add an Executive Session on a Real Estate matter to the agenda.

Councilor Sanders, seconded by Councilor Harkness, made a motion to amend the agenda, adding item 10) F #1 Request to go into Executive Session to discuss a Real Estate matter pursuant to 1 MRSA 405 (6) C. This motion was approved, 4-0.

**F) #1 Request to go into Executive Session to discuss a Real Estate matter pursuant to 1 MRSA 405 (6) C.**

Councilor Hurley, seconded by Councilor Sanders, made a motion to go into Executive Session to discuss a Real Estate matter pursuant to 1 M.R.S.A Section 405 (6) C at 8:22 p.m. This motion was approved, 4-0.

Councilor Sanders, seconded by Councilor Hurley, made a motion to adjourn Executive Session to discuss a Real Estate matter pursuant to 1 M.R.S.A Section 405 (6) C at 8:40 p.m. This motion was approved, 4-0.

**G) Request to go into Executive Session to discuss pending or contemplated litigation with the City Attorney pursuant to 1 MRSA 405 (6) E.**

Councilor Sanders, seconded by Councilor Mortier, made a motion to go into Executive Session to discuss pending or contemplated litigation with the City Attorney pursuant to 1 M.R.S.A Section 405 (6) E at 8:40 p.m. This motion was approved, 4-0.

Councilor Sanders, seconded by Councilor Mortier, made a motion to adjourn Executive Session to discuss pending or contemplated litigation with the City Attorney pursuant to 1 M.R.S.A Section 405 (6) E at 9:10 p.m. This motion was approved, 4-0.

H) Request to go into Executive Session to discuss a personnel matter pursuant to 1 MRSA 406 (6) A.

Councilor Sanders, seconded by Councilor Hurley, made a motion to go into Executive Session to discuss a Personnel matter pursuant to 1 M.R.S.A Section 405 (6) A at 9:10 p.m. This motion was approved, 4-0.

Councilor Sanders, seconded by Councilor Mortier, made a motion to adjourn Executive Session to discuss a Personnel matter pursuant to 1 M.R.S.A Section 405 (6) A at 9:35 p.m. This motion was approved, 4-0.

I) Signing of Council Orders and housekeeping items.

**11) Open to the Public**

No public comments.

**12) Communications**

Councilor Harkness discussed that the City of Belfast has been accepted into the Age Friendly Community Network and the Aging Well Organization will be meeting at the Waldo Community Building on October 26<sup>th</sup> from 6-7:30 p.m.

**13) Adjourn**

Councilor Sanders, seconded by Councilor Mortier, made a motion to adjourn the meeting at 9:35 p.m. This motion was approved, 4-0.

I HEREBY CERTIFY THAT THE ABOVE  
IS A TRUE COPY OF INFORMATION  
ON THE RECORD WHICH IS IN MY  
OFFICIAL CUSTODY

ATTEST 

AMANDA CUSHMAN, BELFAST MAINE