These are "Action Only" minutes. Video of comments may be found on recorded discs at City Hall or at www.cityofbelfast.org.

City of Belfast
Council Chambers-Belfast City Hall
Tuesday, March 1, 2016
7:00 p.m.

Public Hearing #1

In accordance with Title 28A Section 653 MRSA 1964 a public hearing will be held on March 1, 2016 at 7:00 p.m. or as soon as possible thereafter in the Council Chambers of Belfast City Hall to hear an application by Victor Flick Corp d/b/a Colonial Theatre located at 163 High Street, Belfast, Maine for a renewal Malt, and Vinous Restaurant Class III, IV liquor license interior only.

Mayor Ash asked for proponents and opponents and hearing none declared the hearing closed.

Regular Council Meeting No. 17

1) Call to order

2) Present: Mayor Walter Ash, Jr., Councilors Mary Mortier, Neal Harkness, Eric Sanders, Michael Hurley and John Arrison; City Manager Joseph Slocum and Admin. Assistant to the City Manager Manda Cushman.

3) Pledge of Allegiance

4) Adoption of the agenda

City Manager Joseph Slocum requested to amend item **10) K** to reflect that there will only be one letter of intent to pursue a Community Development Block Grant under the State's Economic Development Program rather than two.

Councilor Harkness requested that item **9) B** be removed from the Consent Agenda for Council discussion.

Councilor Sanders, seconded by Councilor Arrison, made a motion to adopt the agenda as amended. This motion was approved, 5-0.

5) Acceptance of the minutes

Regular Council Meeting of February 16, 2016 and the Special City Council Meeting of February 23, 2016.

Councilor Arrison, seconded by Councilor Sanders, made a motion to accept the minutes from Regular Council Meeting of February 16, 2016 and the Special City Council Meeting of February 23, 2016. This was approved, 5-0.

6) Open to the public

Please state your name and town you are from when addressing the City Council.

1. City Clerk Amy Flood updated the Council and public on procedures regarding dog licenses.

2. Rachel Epperly informed the Council that she was present for the Belfast Has Pride Parade Permit request, and can answer any questions concerning the request if needed.

7) Communications

Councilor Harkness informed the public of caucus locations, which will be held over the weekend.

Councilor Arrison provided the Council with reading material regarding the carriage road maintenance at Acadia.

City Manager Joseph Slocum discussed the use of the Chambers for upcoming School Board Meetings.

Economic Development Director Thomas Kittredge invited the Council to attend the upcoming Belfast Creative Coalition Annual Meeting and informed the public of the Informational Meeting regarding the Airport Master Plan which will take place at the Hutchinson Center on March 22nd at 6:00 p.m.

Mayor Ash informed the Council that he had been contacted by Senior Spectrum who wanted to extend an invitation to the City Council to participate in the Meals on Wheels program this month.

City Manager Joseph Slocum updated the public on the status of the Group Home Foundation closures.

Councilors discussed the recent meeting in Augusta regarding the Group Home Foundation and the City's plan to have a meeting in Belfast.

Councilor Hurley informed the public that the newest Chamber Guide is now available.

8) Old Business and Council Committee Reports

No discussion.

9) Permits, Petitions and Licenses - Consent Agenda

A. Request to approve the application by Victor Flick Corp d/b/a Colonial Theatre located at 163 High Street, Belfast, Maine for a renewal Malt, and Vinous Restaurant Class III, IV license interior only.

B. Request by the Library Director to appoint Elyzabeth Richards as the new part-time Library Assistant.

Councilor Hurley, seconded by Councilor Harkness, made a motion to accept the consent agenda. This motion was approved, 5-0.

- Request to approve the Parade Permit application for the Belfast Has Pride parade on June 11, 2016 at 10:00 a.m. starting at Waterfall Arts and ending at Steamboat Landing.

Rachel Epperly, Belfast Has Pride organizer reviewed the request.

Police Chief Mike McFadden clarified with the Council how the Police Department approves parade request and how the request may need to be altered depending on whether or not the size of the event grows.

Councilors requested that the organizers of the Belfast Has Pride event to stay in communication with the Police Department regarding any alteration or changes to the event.

Councilor Harkness, seconded by Councilor Arrison, made a motion to accept the request to approve the Parade Permit application for the Belfast Has Pride parade on June 11, 2016 at 10:00 a.m. This motion was approved, 5-0.

10) Business

A) Presentation from the Ad Hoc Committee for the Outer Harbor and their recommendations for a new Outer Harbor Plan.

Noel Musson, City consultant from The Musson Group, briefly reviewed the Harbor Plan recommendations and proposed amendments to the Harbor Ordinance.

Councilors discussed specific sections of the ordinance and reviewed the intent of specific language with City Attorney Kristin Collins, Harbor Master Kathy Pickering and Harbor Committee Chair Dan Miller.

B) Public Hearing on the proposed Outer Harbor Plan.

Mayor Ash asked for proponents and opponents and hearing none declared the hearing closed.

C) Discussion and consideration of the recommended Outer Harbor Plan.

City Manager Joseph Slocum informed the Council that this is a First Reading of the proposed recommendations to the Outer Harbor Plan and Ordinance amendments, requesting that if any Councilors have any recommended changes that they may do so at this time.

Mayor Ash urged the Council to reconsider the language for Section 30-159 of the proposed Harbor Amendments.

Councilor Mortier, seconded by Councilor Arrison, made a motion to accept the First Reading of the proposed Outer Harbor Plan and Harbor Ordinance amendments. This motion was approved, 5-0.

D) Request from CMP to move telephone poles in conjunction with the Front Street Reconstruction Project.

City Planner Wayne Marshall reviewed the request from CMP identifying the specific poles on a map.

Councilor Sanders, seconded by Councilor Mortier, made a motion to accept the request from CMP to approve a pole permit for telephone poles in conjunctions with the Front Street Reconstruction Project. This motion was approved, 5-0.

E) Update from the Energy Committee.

Assistant City Planner Sadie Lloyd briefly reviewed the lighting audit on all City owned buildings and requested authorization to spend the remaining $1,765 left in the Energy Initiatives Capital Project Fund for the Main Street lighting audit.

Councilors discussed the bid process and the Committees recommendation that the City Council re-invest the savings from the FY 15-16 and upcoming FY 16-17 budget into energy conservation projects.

Councilor Hurley, seconded by Councilor Harkness, made a motion to accept the request from the Energy Committee to spend the remaining $1,765 left in the Energy Initiatives Capital Project Fund for the Main Street lighting audit. This motion was approved, 5-0.

F) Request from the City Treasurer to put foreclosed properties out to bid.

City Treasurer Rickie LeSan informed the Council that there are four properties at this point that they are requesting to go out to bid, all are mobile homes only.

Councilor Mortier, seconded by Councilor Harkness, made a motion to accept the request from the City Treasurer to put four foreclosed properties out to bid. This motion was approved, 5-0.

G) Recommendation from the Police Chief to appoint two Reserve Police Officers to the Belfast Police Department.

Police Chief Mike McFadden introduced Frank E. Gormley and Johnathon Guba and requested that the Council appoint them as Reserve Police Officers to the Belfast Police Department.

Councilor Harkness, seconded by Councilor Sanders, made a motion to appoint two reserve Police Officers, Frank E. Gormley and Johnathon Guba, to the Belfast Police Department. This motion was approved, 5-0.

H) Request from a private individual to put up a tent on Steamboat Landing on May 21st for a wedding ceremony.

Parks and Recreation Director Norm Poirier reviewed the request and the recommendation from the Parks and Recreation Commission to charge a fee for use of Steamboat Landing for this private event.

Councilors discussed the request thoroughly.

Councilor Arrison, seconded by Councilor Harkness, made a motion to approve the Facility Use Request by Anna Marceau for use of Steamboat Landing Park on May 21, 2016 for a private wedding for a fee as recommended by the Parks and Recreation Department and Commission. This motion was approved, 3-2 (Councilors Mortier and Sanders opposed).

I) Request from a road race organizer to use City facilities as part of a 200 mile running relay from Bar Harbor to Portland.

Parks and Recreation Director Norm Poirier explained the request noting that due to the time frame of the request Police Chief Mike McFadden is requesting that the group pay for an additional Officer on duty.

Councilors discussed the request and what type of impact it might have on citizen's ability to use the Harbor Walk.

Councilor Hurley, seconded by Councilor Arrison, made a motion to approve the Facility Use Request for the Rock Lobster Relay on June 24th – June 25th, 2016. This motion was approved, 5-0.

J) Request to enter into an agreement with the Waldo County YMCA for the use of the softball field at Walsh Fields.

Parks and Recreation Director Norm Poirier discussed with Council concerns that have arose after last year's season and he reviewed both the Department and the Commission's recommendations on how to proceed forward with this year's agreement.

Councilors discussed the recommendations from both the Parks Department and Commission and how to fairly and clearly communicate the terms of the agreement for the upcoming season.

Councilor Harkness, seconded by Councilor Sanders, made a motion to approve the Field Use Agreement with the Waldo County YMCA for use of Walsh Field for the 2016 season – assessing the 2015 fee with the understanding that specified volunteer work be completed this year. This motion was approved, 5-0.

K) Request from the Economic Development Director to submit a letter of intent to pursue a Community Development Block Grant under the State's Economic Development Program.

Economic Development Director Thomas Kittredge reviewed the request on behalf of Cornerspring Montessori School briefly discussing with the Council the timeline and requirements of the grant.

Sarah Tomalty and Eric Kormann, Cornerspring Montessori School Board Members updated the Council on the status of their fundraising efforts to break ground on a new building.

Councilor Hurley, seconded by Councilor Sanders, made a motion to approve the request from the Economic Development Director to submit a letter of intent for the Cornerspring Montessori School to purse a Community Development Block Grant under the State's Economic Development Program. This motion was approved, 5-0.

L) Update on the proposal for the City to enter into a 20 year agreement with MRC for the disposal of our solid waste.

City Manager Joseph Slocum updated the Council on the proposal from MRC, noting that the City Attorney is reviewing the proposal and that they hope to have a Work Session with the Council to review the proposal soon. He informed the Council that MRC will be having a meeting this Thursday, March 3rd at 6:00 p.m. at the Rockport Opera House and all Councilors are welcome to attend.

L) #1 Request to go into Executive Session on a Real Estate matter pursuant to 1 MRSA 405 (6) C.

Councilor Sanders, seconded by Councilor Mortier, made a motion to go into Executive Session to discuss a Real Estate matter pursuant to 1 M.R.S.A Section 405 (6) C at 10:26 p.m. This motion was approved, 5-0.

Councilor Sanders, seconded by Councilor Mortier, made a motion to adjourn Executive Session to discuss a Real Estate matter pursuant to 1 M.R.S.A Section 405 (6) C at 10:36 p.m. This motion was approved, 5-0.

M) Signing of Council Orders and housekeeping items.

11) Open to the Public

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1. Parks and Recreation Director Norm Poirier updated the Council on the following:
   - The Winter Fun Day has been cancelled due to lack of snow.
   - The first community meeting for the Skate Park will be held on March 31st at 6:00 p.m. in the Council Chambers of City Hall.
   - The Belfast Chamber Guide will be available at City Hall starting tomorrow.
   - Arts in the Park will be expanding this year into Steamboat Landing Park with an additional 30 vendors, music and food.

12) Communications

City Manager Joseph Slocum requested to amend the agenda, adding item **10) L #1** Request to go into Executive Session on a Real Estate matter pursuant to 1 MRSA 405 (6) C.

Councilor Hurley, seconded by Councilor Sanders, made a motion to accept the request to amend the agenda, adding item 10) L #1 Request to go into Executive Session on a Real Estate matter pursuant to 1 MRSA 405 (6) C. This motion was approved, 5-0.

Councilor Hurley discussed the upcoming Community Institute event on April 8th.

Mayor Ash reminded the Council about the opportunity to partake in Senior Spectrums Meals on Wheels program.

Councilors discussed the possibility of having a meeting regarding the Group Home Foundation.

13) Adjourn

Councilor Sanders, seconded by Councilor Arrison, made a motion to adjourn the meeting at 10:36 p.m. This motion was approved, 5-0.

I HEREBY CERTIFY THAT THE ABOVE IS A TRUE COPY OF INFORMATION ON THE RECORD WHICH IS IN MY OFFICIAL CUSTODY

ATTEST _____
AMANDA CUSHMAN, BELFAST MAINE