

\*These are “Action Only” minutes. Video of comments may be found on recorded discs at City Hall or at [www.cityofbelfast.org](http://www.cityofbelfast.org).\*

**City of Belfast**  
**Council Chambers-Belfast City Hall**  
**Tuesday, October 20, 2015**  
**7:00 p.m.**

**Public Hearing #1**

Pursuant to Belfast Victualer License Ordinance a public hearing will be held on Tuesday, October 20, 2015 at 7:00 p.m., or as soon as possible thereafter in the Council Chambers of Belfast City Hall on a new application for a Victualer’s License for Alessandro Scelsi d/b/a Meanwhile LLC located at 2 Cross Street, Belfast, Maine.

Mayor Ash asked for proponents and opponents.  
Councilor Hurley spoke as a proponent.  
Mayor Ash declared the hearing closed.

**Public Hearing #2**

Pursuant to Belfast Victualer License Ordinance a public hearing will be held on Tuesday, October 20, 2015 at 7:00 p.m., or as soon as possible thereafter in the Council Chambers of Belfast City Hall on a new application for a Victualer’s License for Suzanne L. Coolbeth d/b/a Suecakes! located at 9D Beaver Street, Belfast, Maine.

Mayor Ash asked for proponents and opponents.  
Councilor Hurley spoke as a proponent.  
Mayor Ash declared the hearing closed.

**Public Hearing #3**

Pursuant to Title 30-A MRSA section 3751 through 3760 a public hearing will be held on Tuesday, October 20, 2015 at 7:00 p.m. or as soon as possible thereafter in the Council Chambers of Belfast City Hall for a renewal Automobile Junkyard/Graveyard Permit for Lorraine Gibbs & Bert Bailey d/b/a Gibbs Auto Sales located at 50 Back Belmont Rd., Belfast, Maine for the year 2016.

Mayor Ash asked for proponents and opponents and hearing none declared the hearing closed.

**Public Hearing #4**

On October 20, 2015, the Belfast City Council will conduct a public hearing pursuant to adopting the Maine Municipal Model General Assistance Ordinance and Appendices (A-C) for the period of October 1, 2015 – September 30, 2016. This ordinance and appendices will be filed with the Department of Health and Human Services (DHHS) in compliance with Title 22 M.R.S.A. section 4305(4).

Mayor Ash asked for proponents and opponents and hearing none declared the hearing closed.

## Regular Council Meeting No. 8

### 1) Call to order

2) **Present:** Mayor Walter Ash, Jr., Councilors Mary Mortier, Neal Harkness, Eric Sanders, Michael Hurley and John Arrison; City Manager Joseph Slocum and Admin. Assistant to the City Manager Manda Cushman.

### 3) Pledge of Allegiance

### 4) Adoption of the agenda

City Manager Joseph Slocum requested to amend the agenda as follows:

- Add item **9) K** Request to approve a lunch wagon permit for John Thomson d/b/a The Grinning Dog located at 29A Belmont Avenue, Belfast, Maine.
- Move item **10) J** to item **10) L #1**
- Move item **10) F** to item **10) L #2**

Councilor Hurley, seconded by Councilor Sanders, made a motion to adopt the agenda as amended. This motion was approved, 5-0.

### 5) Acceptance of the minutes

Regular Council Meeting of October 6, 2015.

Councilor Harkness, seconded by Councilor Arrison, made a motion to accept the minutes from Regular Council Meeting of October 6, 2015. This was approved, 5-0.

### 6) Open to the public

Please state your name and town you are from when addressing the City Council.

1. Andrea Chartier, Belfast spoke about her concerns with speed on the Crocker Road and requested that the Council consider looking into have the speed reduced on that road from 45 mph to 30 mph.
2. Ian Stewart, Executive Director of Coastal Mountain Land Trust gave a campaign regarding the Passy Rail Trail.
3. Thomas Kittredge, Economic Development Director gave an update on the current Masker's building demolition.

### 7) Communications

City Planner Wayne Marshall gave an update on the Washington Street Project.

City Manager Joseph Slocum discussed the following:

- Reviewed the Waldo County Disaster Preparedness Guide.
- Informed the Council that benches are now being installed on the Armistice Bridge.
- Informed the public that there are multiple projects going on throughout the City: Waldo Ave. sidewalk, City Park entrance, pavers installed at the Commons, Project Canopy Tree Planting on hold until the Spring.

Councilor Harkness spoke about the last tour of the Masker's Building.

Councilor Hurley spoke about the Bangor Daily News article about the Lightner brothers.

City Planner Wayne Marshall addressed the recent Flood Plan article regarding the City of Rockland.

Councilor Sanders reminded the public that Election Day is Tuesday, November 3<sup>rd</sup> from 7:00 a.m. to 8:00 p.m., with voting locations at the Belfast Boathouse for Wards 1-4 and the Methodist Church for Ward 5.

Parks & Recreation Director, Norm Poirier informed the Council about the City Park Entrance Enhancement Project and playground equipment that is currently being installed.

Mayor Ash spoke about the history of the Masker's Building and informed the public that on Saturday at 2:00 p.m. Bowen's Tavern will be hosting a fundraiser event for PALS.

## **8) Old Business and Council Committee Reports**

No comments.

## **9) Permits, Petitions and Licenses - Consent Agenda**

- A. Request to approve the return of their gift of the "Please, Be Seated" chairs/benches back to Our Town Belfast.
- B. Request to approve a Parade Permit application submitted by Wayne Cookson on behalf of the American Legion Post 43 for the Veteran's Day Parade on Wednesday, November 11, 2015 starting at 11:00 a.m. at the Belfast Area High School.
- C. Request to approve a permit for coin-operated machines for Crusty Crab LLC d/b/a The Front Street Pub located at 37 Front Street, Belfast, Maine.
- D. Request to approve a new application for a Victualer's License for Alessandro Scelsi d/b/a Meanwhile LLC located at 2 Cross Street, Belfast, Maine.
- E. Request to approve a new application for a Victualer's License for Suzanne L. Coolbeth d/b/a Suecakes! Located at 9D Beaver Street, Belfast, Maine.

- F. Request to approve an off premises catering permit for The Otis Group Incorporated d/b/a Rollie's Bar & Grill for a wedding reception located at the Belfast Boathouse, 34 Commercial Street, Belfast, Maine on October 10, 2015 from 4:00 p.m. to 11:00 p.m.
- G. Request to approve the application for a renewal Automobile Graveyard and/or Junkyard Permit for Gibb's Auto Sales located at 50 Back Belmont Road.
- H. Request to approve an off premises catering permit for The Otis Group Incorporated d/b/a Rollie's Bar & Grill for a retirement party located at the Waldo County Shrine Club, 20 Northport Ave, Belfast, Maine on October 24, 2015 from 4:00 p.m. to 10:00 p.m.
- I. Request to approve an off premises catering permit for The Otis Group Incorporated d/b/a Rollie's Bar & Grill for a wedding located at the Belfast Boathouse, 34 Commercial Street, Belfast, Maine on October 17, 2015 from 4:30 p.m. to 9:30 p.m.
- J. Request to approve an extension of liquor license for Three Tides 8<sup>th</sup> Year of Beer located at 2 Pinchy Lane, Belfast, Maine to include their parking lot and the private Marshall Wharf driveway in front of their brewery store/tasting room on October 17, 2015 from 5:00 p.m. to 11:00 p.m.
- K. Request to approve a lunch wagon permit for John Thomson d/b/a The Grinning Dog located at 29A Belmont Avenue, Belfast, Maine.

Councilor Hurley, seconded by Councilor Sanders, made a motion to accept the consent agenda. This motion was approved, 5-0.

#### 10) Business

A) Introduction and update from Paul Knowles, Superintendent of RSU #71.

Paul Knowles, Superintendent of RSU #71 talked with Council about the current status of the new RSU.

Councilors discussed looking forward to meeting with the Superintendent, School Board and other town's Select Board Members in the coming months to discuss important decisions regarding the schools and next year's budget.

B) Update on election signs from City Clerk, Amy Flood.

City Clerk, Amy Flood reviewed possible options for signs and locations.

Councilors discussed dimensions, language and possible locations of election signs.

Councilor Hurley, seconded by Councilor Mortier, made a motion to authorize the purchase of 2'x3' plastic election signs with a budget not to exceed \$740 and to give the City Clerk and City Manager the authority to work out the details regarding the dimensions, language and locations, funding will come from Undesignated Fund Balance. This motion was approved, 5-0.

C) Request from the Parks & Recreation Commission to use weed killer on the paved walkway in Belfast Commons.

Parks & Recreation Director explained the request, noting that all other options have been exhausted.

Councilors discussed the importance of informing the public when it is going to happen and how long it will be unsafe to walk on.

Councilor Hurley, seconded by Councilor Sanders, made a motion to accept the request from the Parks & Recreation Commission to use weed killer on the paved walkway in the Belfast Commons. This motion was approved, 4-1 (Councilor Arrison opposed).

**D) Request for funding to replace the roof on the Trap Shack.**

City Manager Joseph Slocum explained the request noting that the City has reached out to the Maine Coast Heritage Trust and received confirmation that they approve of the repairing of the roof.

Councilor discussed with Parks and Recreation Director Norm Poirier and City Planner Wayne Marshall if this request needs to go before the In-town Design Review Committee.

Councilor Sanders, seconded by Councilor Hurley, made a motion to accept the request for funding of up to \$4,000 to replace the roof on the Trap Shack, with funding coming from the Heritage Park Account. This motion was approved, 5-0.

**E) Update from the Broadband Committee.**

Economic Development Director, Thomas Kittredge informed of the Committees commitment to set future meeting dates and begin discussion on what the Committee plans to accomplish.

**F) Update on the solar project at the old landfill.**

Moved to item **10) L #2.**

**G) Second Reading on the proposed amendments to the City's General Assistance Ordinance.**

General Assistance Administrator, Pam Chase recommended to the Council approving all the proposed maximums except for the housing maximums (appendix C within the Ordinance) in which case the City will use the overall maximums.

Councilor Arrison, seconded by Councilor Mortier, made a motion to accept the proposed amendments to the City’s General Assistance Ordinance, except the housing maximums (appendix C). This motion was approved, 5-0.

**H)** Request to approve the lease with DG Aviation, LLC to provide services to the Belfast Airport.

Economic Development Director and Airport Manager, Thomas Kittredge reviewed the lease agreements and primary components.

Councilors discussed lease terms and timelines.

Councilor Harkness, seconded by Councilor Hurley, made a motion to accept the request to approve the lease with DG Aviation, LLC to provide services to the Belfast Airport. This motion was approved, 5-0.

**I)** Update on safety associated with use of ammonia at the Penobscot McCrum manufacturing facility.

City Manager Joseph Slocum informed the Council of recent efforts to finish the Emergency Management Plan and to access proper equipment and training for both the Fire Department and Police Department.

Councilor Hurley discussed the importance of implementing an interim notification plan.

Councilors Arrison and Sanders discussed looking into getting a qualified expert to look at all these facilities equipment.

**J)** Consideration of a recommendation from the City Manager to provide the Energy Committee with some funding to hire consultants.

Moved to item **10) L #1.**

**K)** Update on the potential redevelopment of the Crosby School.

City Planner, Wayne Marshall gave an overview of the purchase and redevelopment of the Crosby School noting that all though the current purchase agreement has been withdrawn the City is working with the property owner to look into options, such as the Brownfields Funds, to help make the property more marketable.

L) Discussion on the possibility of putting out to bid two buildings owned by the City at the corner of Pierce and Front Street.

City Planner, Wayne Marshall reviewed the two options, putting the buildings up for public bid or to demolish them, recommending to Council to put the buildings out to bid.

Councilor Hurley, seconded by Councilor Sanders, made a motion to accept the request to put out to bid the two buildings owned by the City at the corner of Pierce and Front Street. This motion was approved, 5-0.

L) #1 Consideration of a recommendation from the City Manager to provide the Energy Committee with some funding to hire consultants.

City Manager Joseph Slocum recommended authorizing funding to the Energy Committee to hire consultants, up to \$4,000 from the Wastewater Treatment Plant Reserves and up to \$10,000 from the Undesignated Fund Balance, noting that the Committee would report back to Council on these projects.

Councilor Harkness, seconded by Councilor Mortier, made a motion to accept the request to provide the Energy Committee with funding to hire consultants, up to \$4,000 from the Wastewater Treatment Plant Reserve and up to \$10,000 from the Undesignated Fund Balance. This motion was approved, 5-0.

L) #2 Update on the solar project at the old landfill.

Assistant City Planner Sadie Lloyd explained that the City was unable to agree on a contract with IGS Generation to install and operate the solar panels at the old landfill on Pitcher Road and that due to having a lack of investor ReVision Energy has offered stepped into that role.

City Manager Joseph Slocum requested that the City Council ratify their original motion publicly authorizing the City to enter into a contract with ReVision Energy to install and operate the solar panels at the old landfill.

Councilor Arrison, seconded by Councilor Sanders, made a motion to amend the motion from August 18, 2015 in which the Council authorized the City to enter into a contract with IGS Generation, now authorizing the City to enter into the same contract with ReVision Energy to install and operate the solar panels at the old landfill on Pitcher Road. This motion was approved, 5-0.

M) Request to go into Executive Session to discuss a legal matter regarding pending or contemplated litigation or settlement offers pursuant to 1 MRSA 405 (6) E.

Councilor Sanders, seconded by Councilor Harkness, made a motion to go into Executive Session to discuss a legal matter regarding pending or contemplated litigation or settlement offers pursuant to 1 M.R.S.A. 405 (6) E at 9:45 p.m. This motion was approved, 5-0.

Councilor Mortier, seconded by Councilor Sanders, made a motion to adjourn Executive Session to discuss a legal matter regarding pending or contemplated litigation or settlement offers pursuant to 1 M.R.S.A. 405 (6) E at 10:20 p.m. This motion was approved, 5-0.

N) Possible discussion and/or resolution of a legal matter following the Executive Session under agenda item 10) M.

Removed from the agenda.

O) Signing of Council Orders and housekeeping items.

Maine Municipal Model General Assistance Ordinance and Appendices (A-B) for the period of October 1, 2015 – September 30, 2016.

**11) Open to the Public**

No public comment.

**12) Communications**

No communications.

**13) Adjourn**

Councilor Mortier, seconded by Councilor Sanders, made a motion to adjourn the meeting at 10:21 p.m. This motion was approved, 5-0.

I HEREBY CERTIFY THAT THE ABOVE  
IS A TRUE COPY OF INFORMATION  
ON THE RECORD WHICH IS IN MY  
OFFICIAL CUSTODY

ATTEST   
AMANDA CUSHMAN, BELFAST MAINE