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**City of Belfast
Council Chambers-Belfast City Hall
Tuesday, September 1, 2015**

**6:30 p.m. – Committee Interviews
7:00 p.m. – Regular Council Meeting**

Regular Council Meeting No. 5

1) Call to order

2) Present: Mayor Walter Ash, Jr., Councilors Mary Mortier, Neal Harkness, Eric Sanders, Michael Hurley and John Arrison; City Manager Joseph Slocum and Admin. Assistant to the City Manager Manda Cushman.

3) Pledge of Allegiance

4) Adoption of the agenda

City Manager Joseph Slocum requested to amend the agenda as follows:

- Add item **10) D #1** Request to use Heritage Park on September 7, 2015 for the “Passy Pete” celebration.
- Add item **10) H #1** Request from the Belfast Water District to use a portion of Belfast Yards for a lay-down yard.
- Switch items **10) M** and **10) N**.

Councilor Sanders, seconded by Councilor Mortier, made a motion to adopt the agenda as amended. This motion was approved, 5-0.

5) Acceptance of the minutes

Regular Council Meeting of August 18, 2015.

Councilor Mortier, seconded by Councilor Harkness, made a motion to accept the minutes from Regular Council Meeting of August 18, 2015. This was approved, 5-0.

6) Open to the public

Please state your name and town you are from when addressing the City Council.

1. Gary Philbrick, Belmont, speaking on behalf of the Belfast Lions Club invited the City Council and public to join in on their walk across the Veterans Memorial Bridge on September 11th at 8:45 a.m.

2. Alan Kaplan, Belmont, speaking on behalf of We Care invited the Council and public of their upcoming events: September 5th at 4:00 p.m. a celebration in front of the Belfast Police Department, and September 19th at 9:00 a.m. a walk along the Harbor starting at the Belfast Boathouse.

3. Jesse Kamienski, Searsport presented a chair that he made and offered to loan it to the City of Belfast for display.

Councilors unanimously agreed to have Mr. Kamienski get in touch with Our Town Belfast who does the Please Be Seated event throughout the City.

4. Jim LeClair of Smart Data Maps explained to the Council his work with the Chamber and City of Belfast to update online maps and GPS.

5. Laurie Allen, Belfast spoke about concerns with drainage and paving at Seaview Terrace.

7) Communications

Councilor Harkness informed the Council that on September 9th at 7:00 p.m. in the Abbot Room at the Library he will be holding a meeting regarding creating a City of Belfast Low Power Radio Station.

Councilor Hurley spoke to the postponed test of the four way red light at the intersection of Main St. and High St.

City Manager Joseph Slocum spoke about the following:

- Informed the public that the City Park Pool closed for the season.
- Informed the public that MDOT work on the Veteran's Memorial Bridge has started and will continue until September 5th.
- Nomination papers are available until September 9th.
- City Hall is closed September 7th in observance of Labor Day.
- Maine State Firefighters Parade is on September 12th.
- Wienerfest is on September 13th.
- All employees in the City Clerk's Office are working on becoming Notary Publics.
- Airport Fly In is on September 19th.

Councilor Mortier spoke about Waldo County General Hospital and how fortunate the City is to have it as part of the community.

Councilor Sanders informed the public about the celebration at the Fire Department on Sunday for the many years of service of Herman Barr, Sr.

Councilor Sanders suggested that the Council consider having a Work Session with the new RSU 71 School Board to discuss next year's budget.

Mayor Walter Ash thanked Herman Barr, Sr. and all of the Firefighter's for their service to our community.

8) Old Business and Council Committee Reports

Consideration of Committee Appointments

Councilor Mortier, seconded by Councilor Harkness, made a motion to appoint Cynthia Martell, as a member of the Library Trustees, Geoffrey Gilchrist, as an alternate member of the Planning Board, and Lynn Karlin, as a reappointed member to the Airport Advisory Committee. This motion was approved, 5-0.

9) Permits, Petitions and Licenses - Consent Agenda

- A. Request to approve an off premises catering permit for The Otis Group Incorporated d/b/a Rollie's Bar & Grill for the Best of the Best scholarship fundraiser located at the Hutchinson Center, 80 Belmont Ave., Belfast, Maine on August 18, 2015 from 5:30 p.m. to 8:00 p.m.
- B. Request to approve an off premises catering permit for The Otis Group Incorporated d/b/a Rollie's Bar & Grill for the Front Street Shipyard Reception located at Front Street Shipyard, 101 Front St., Belfast, Maine on August 20, 2015 from 4:00 p.m. to 7:00 p.m.
- C. Request to approve an off premises catering permit for The Otis Group Incorporated d/b/a Rollie's Bar & Grill for the Harbor Cruise aboard the vessel Timberwind boarding at Thompsons Wharf on August 20, 2015 from 5:30 p.m. to 7:30 p.m.

Councilor Mortier, seconded by Councilor Sanders, made a motion to accept the consent agenda. This motion was approved, 5-0.

10) Business

- A) Review bids on a new three-quarter ton truck for Public Works and possible award of bid.

Public Works Director, Bob Richards briefly explained the bids and recommended awarding the bid to Quirk Ford.

Councilor Mortier, seconded by Councilor Sanders, made a motion to accept the four bids for the Public Works Pickup Truck and award the bid to the lowest bidder Quirk Ford for a 2016 Ford F250 Diesel 4x4 with a 9ft. plow for \$31,786.00, funding to come from account #410-535. This motion was approved, 5-0.

- B) Review bids on the purchase and installation of asphalt and possible award of bid.

Public Works Director, Bob Richards briefly explained the bids and recommended awarding the bid to Pike Industries.

Councilor Mortier, seconded by Councilor Sanders, made a motion to accept the seven bids for the Public Works Paving Project and award the bid to the lowest bidder Pike Industries for paving of Back Belmont Rd. and Back Searsport Rd. for \$70.00/\$77.00 per ton for Hot Mix Asphalt and \$1.49 for reclaiming the streets, funding to come from account #450-577. This motion was approved, 5-0.

C) Consideration of a request from the American Legion for an easement to place a dumpster with its enclosure on City property.

Wayne Cookson of the American Legion explained the request for an easement to place a dumpster with its enclosure on City property due to the lack of space on their property to accommodate its size.

City Manager noted that due to the fact that they are requesting an easement onto property that is a City park he would recommend that this request go before the Parks and Recreation Commission at their next meeting in September and then be brought back before the Council with the Commission's recommendation.

Councilors unanimously agreed with the City Managers recommendation.

D) Request to use Steamboat Landing Park on June 11, 2016 for a "Belfast has Pride" celebration.

Parks and Recreation Director, Norm Poirier briefly explained the request.

City Manager read a letter submitted by event organizer Makayla Reed.

Councilor Hurley, seconded by Councilor Sanders, made a motion to accept the request for the "Belfast has Pride" parade and event to be held Saturday, June 11, 2016 in Steamboat Landing Park. This motion was approved, 5-0.

D) #1 Request to use Heritage Park on September 7, 2015 for the "Passy Pete" celebration.

Parks and Recreation Director, Norm Poirier explained the request from the Chamber of Commerce for a new celebration in which "Passy Pete" a lobster will predict if we will have 6 more weeks of summer.

Councilor Hurley, seconded by Councilor Mortier, made a motion to accept the request for the "Passy Pete" celebration to be held Monday, September 7, 2015 in Heritage Park. This motion was approved, 5-0.

E) Request from the Parks and Recreation Director for permission to submit a letter of intent to apply for Land and Water Conservation Grant.

Parks and Recreation Director, Norm Poirier explained that this is a request to submit a letter of intent and that if awarded he would like to utilize the grant for reconstruction of the bathrooms at Belfast City Park.

Councilor Sanders, seconded by Councilor Harkness, made a motion to accept the request from the Parks and Recreation Director to submit a letter of intent to apply for a Land and Water Conservation Grant. This motion was approved, 5-0.

F) Update from the City Manager on his proposal to eliminate the payment in lieu of tax obligation of Waterfall Arts.

City Manager, Joseph Slocum explained his proposal to the City Council to eliminate the payment in lieu of taxes, he requested that at this time the Council think about it and he will bring it back before the Council for consideration at an upcoming meeting.

G) Request of the Council, from the City Manager, to approve a one-year contract extension agreement with the Public Works Union, for the period of July 1, 2013 to June 30, 2014.

City Manager, Joseph Slocum explained the request noting that this is for one year and that he expects to bring forward a 3 year proposal for Council consideration at the next Council Meeting on September 15th.

Councilor Mortier, seconded by Councilor Sanders, made a motion to accept the request from the City Manager to approve a one-year contract extension agreement with the Public Works Union, for the period of July 1, 2013 to June 30, 2014. This motion was approved, 5-0.

H) First Reading on a request from the Planning Department for changes to City Parking Regulations section 58 –39.

City Planner, Wayne Marshall explained the proposed changes to City Parking Regulations which include:

- Proposed no parking areas (portion of Miller St. and portion of Cross St.)
- One way access on Cross Street
- Stop signs

Councilors discussed concerns with eliminating parking spaces requested that the Committee reevaluate and look into truck routes and bring back recommendations to the Council for a possible First Reading at the September 15th Council Meeting.

H) #1 Request from the Belfast Water District to use a portion of Belfast Yards for a lay-down yard.

City Planner, Wayne Marshall explained that the request is for earth storage for the Water District's work along Front Street and that they are hoping to utilize the space from September to mid-October.

Parks and Recreation Director, Norm Poirier noted that currently his crews are storing mulch in that area and that he would like to recommend being allotted adequate time to have it relocated.

Councilor Hurley, seconded by Councilor Mortier, made a motion to accept the request from the Belfast Water District to use a portion of Belfast Yards for a lay-down yard in coordination with the Parks & Recreation Department who is currently storing mulch in that area. This motion was approved, 5-0.

I) Appointment of an Ad Hoc Committee to work with the City Manager on the Rail Trail and Rail Trail update.

City Manager, Joseph Slocum explained that Liz Fitzsimmons from the Pedestrian, Biking & Hiking Committee has offered to serve, as well as Larry Jones. He noted that he hopes to conduct the Committees first meeting as soon as next week.

Councilor Sanders, seconded by Councilor Mortier, made a motion to appoint Liz Fitzsimmons, Larry Jones, City Manager Joseph Slocum, Public Works Director Bob Richards, and Councilors Mike Hurley and John Arrison as members of the Ad Hoc Committee for the Rail Trail. This motion was approved, 5-0.

J) Update from the City Manager on the City's coordination with OnProcess in their effort to expand their business in Belfast.

City Manager, Joseph Slocum gave a brief update on where OnProcess is on the hiring of employees.

K) Request from the City Manager to go into an Executive Session to discuss Union matters pursuant to 1 MRSA 405 (6) D.

Councilor Sanders, seconded by Councilor Mortier, made a motion to go into Executive Session to discuss Union matters pursuant to 1 M.R.S.A. 405 (6) D at 9:13 p.m. This motion was approved, 5-0.

Councilor Sanders, seconded by Councilor Arrison, made a motion to adjourn Executive Session to discuss Union matters pursuant to 1 M.R.S.A. 405 (6) D at 9:22 p.m. This motion was approved, 5-0.

L) Request from the City Manager to go into Executive Session to discuss a Contemplated Litigation matter pursuant to 1 MRSA 405 (6) E.

Councilor Sanders, seconded by Councilor Mortier, made a motion to go into Executive Session to discuss a Contemplated Litigation matter pursuant to 1 M.R.S.A. 405 (6) E at 9:22 p.m. This motion was approved, 5-0.

Councilor Sanders, seconded by Councilor Mortier, made a motion to adjourn Executive Session to discuss a Contemplated Litigation matter pursuant to 1 M.R.S.A. 405 (6) E at 9:52 p.m. This motion was approved, 5-0.

M) Requests from the City Manager to go into Executive Session to discuss a Legal and Economic Development matter pursuant to 1 MRSA 405 (6) C.

Councilor Sanders, seconded by Councilor Hurley, made a motion to go into Executive Session to discuss a Legal and Economic Development matter pursuant to 1 M.R.S.A. 405 (6) C at 9:52 p.m. This motion was approved, 5-0.

Councilor Sanders, seconded by Councilor Mortier, made a motion to adjourn Executive Session to discuss a Legal and Economic Development matter pursuant to 1 M.R.S.A. 405 (6) C at 10:20 p.m. This motion was approved, 5-0.

N) Request from the City Manager to go into an Executive Session to discuss the request for Poverty Abatement pursuant to 36 M.R.S.A. 841.

Councilor Sanders, seconded by Councilor Mortier, made a motion to go into Executive Session to discuss the request for Poverty Abatement pursuant to 36 M.R.S.A. 841 at 10:20 p.m. This motion was approved, 5-0.

Councilor Sanders, seconded by Councilor Mortier, made a motion to adjourn Executive Session to discuss the request for Poverty Abatement pursuant to 36 M.R.S.A. 841 at 10:33 p.m. This motion was approved, 5-0.

O) Signing of Council Orders and housekeeping items.

Council Order #13 Signed by Councilor Mortier, Ordered That:

The City Manager and the City Treasurer are authorized to expend up to \$31,786.00 for a 2016 Ford F250 Diesel 4x4 with a plow from Quirk Ford in August, Maine for the Public Works Department. Funds are to come from account #410-535 (purchase of equipment).

Council Order #14 Signed by Councilor Mortier, Ordered That:

The City Manager and the City Treasurer are authorized to expend up to \$70.00/\$77.00 per ton for HMA (Hot Mix Asphalt) and \$1.49 for reclaiming the streets to Pike Industries of Fairfield, Maine for the 2015 Public Works Paving Project (Back Belmont Rd. & Back Searsport Rd.). Funds are to come from account #450-577.

11) Open to the Public

No comments.

12) Communications

Councilor Hurley noted that he just heard that the Northern Boarder Regional Commission has awarded Lincolnville, ME with a grant, hoping that the City of Belfast is still pursuing grant opportunities like this as well.

13) Adjourn

Councilor Sanders, seconded by Councilor Arrison, made a motion to adjourn the meeting at 10:34 p.m. This motion was approved, 5-0.

HEREBY CERTIFY THAT THE ABOVE
IS A TRUE COPY OF INFORMATION
ON THE RECORD WHICH IS IN MY
OFFICIAL CUSTODY

ATTEST 

AMANDA CUSHMAN, BELFAST MAINE