

City of Belfast
Council Chambers-Belfast City Hall
Tuesday, June 2, 2015
7:00 p.m.

Public Hearing #1

Pursuant to the Special Amusement Ordinance of the City of Belfast and the provision of Title 28-A Section 1054 MRSA a public hearing will be held in the Council Chambers of Belfast City Hall on Tuesday, June 2, 2015 at 7:00 p.m. or as soon as possible thereafter on a new application for a Special Amusement Permit for Robert W. Wlodyka d/b/a The Mill Restaurant Bar & Ice Cream Shop for Live Music, DJ, Karaoke, all Live Entertainment, and dancing at 100 Searsport Ave., Belfast, Maine, interior only.

Mayor Ash asked for proponents and opponents and hearing none declared the hearing closed.

Public Hearing #2

In accordance with Title 28A Section 653 MRSA 1964 a public hearing will be held on Tuesday, June 2, 2015 at 7:00 p.m. or as soon as possible thereafter in the Council Chambers of Belfast City Hall to hear an application by Robert W. Wlodyka d/b/a The Mill Restaurant & Ice Cream Shop located at 100 Searsport Ave., Belfast, Maine for a new Malt, Spirituous, and Vinous license.

Mayor Ash asked for proponents and opponents and hearing none declared the hearing closed.

Public Hearing #3

Pursuant to Belfast Victualer License Ordinance a public hearing will be held on Tuesday, June 2, 2015 at 7:00 p.m. or as soon as possible thereafter in the Council Chambers of Belfast City Hall on an application for a renewal Victualer's License for Wayne Cousins d/b/a Off The Hook located at 21 Airport Road Belfast, Maine license to expire May 31, 2016.

Mayor Ash asked for proponents and opponents and hearing none declared the hearing closed.

Public Hearing #4

Pursuant to Belfast Victualer License Ordinance a public hearing will be held on Tuesday, June 2, 2015 at 7:00 p.m. or as soon as possible thereafter in the Council Chambers of Belfast City Hall on a new application for a Victualer's License for David Crabiel d/b/a Dave's Drive-In located at Belfast City Park, Belfast, Maine.

Mayor Ash asked for proponents and opponents and hearing none declared the hearing closed.

Public Hearing # 5

Pursuant to Belfast Victualer License Ordinance a public hearing will be held on Tuesday, June 2, 2015 at 7:00 p.m. or as soon as possible thereafter in the Council Chambers of Belfast City Hall on a renewal application for a Victualer's License for Shawn Doll d/b/a Sweet Frog Premium Frozen Yogurt located a 1 Belmont Avenue, Suite 1G, Belfast, Maine.

Mayor Ash asked for proponents and opponents and hearing none declared the hearing closed.

Public Hearing #6

Pursuant to Belfast Victualer License Ordinance a public hearing will be held on Tuesday, June 2, 2015 at 7:00 p.m. or as soon as possible thereafter in the Council Chambers of Belfast City Hall on an application for a new Victualer's License for Jane Liedtke d/b/a Belfast Breeze Inn, LLC located at 192 Northport Ave., Belfast, Maine license to expire May 31, 2016.

Mayor Ash asked for proponents and opponents and hearing none declared the hearing closed.

Regular Council Meeting No. 23

1) Call to order

2) Present: Mayor Walter Ash, Jr., Councilors Mary Mortier, Neal Harkness, Eric Sanders, Michael Hurley and John Arrison; City Manager Joseph Slocum and Admin. Assistant to the City Manager Manda Cushman.

3) Pledge of Allegiance

4) Adoption of the agenda

City Manager Joseph Slocum requested the following changes to the agenda:

- Add item **9) K #1** Authorization for a Special Amusement Permit for Jane Liedtke d/b/a Belfast Breeze Inn LLC, pending formal application to be presented at the next Council Meeting.
- Add item **10) A #1** Consideration of hiring Ann McGowan as the Assistant City Assessor for the City of Belfast.
- Add item **10) K # 1** Request authorization from the Council to approve paying a 1% cost of living increase for employees outside of the Public Works Union for the period of July 1, 2014 to June 30, 2015.
- Add item **10) K #2** Request to go into Executive Session to discuss a personnel matter pursuant to 1 MRSA 405 (6) A.

Councilor Hurley, seconded by Councilor Mortier, made a motion to adopt the agenda as amended. This motion was approved, 5-0.

5) Acceptance of the minutes

Regular Council Meeting of May 19, 2015 and Special Council Meeting/Budget Work Session of May 26, 2015.

Councilor Mortier, seconded by Councilor Arrison, made a motion to accept the minutes from Regular Council Meeting of May 19, 2015 and Special Council Meeting/Budget Work Session of May 26, 2015. This was approved, 5-0.

6) Open to the public

1. Alan Crichton, Waterfall Arts gave an organization update.
2. Christopher Hyk, thanked Council for the opportunity to serve on the School Board for RSU 20 and addressed his concerns with the upcoming school budget for the new RSU 71.
3. Joanne Moesswilde, spoke about concerns with allowing Front Street Ship Yard to act as the City's Booking Agent due to the limited space and high demand for space within the Harbor.
4. Jeffery Mabee, spoke about concerns with Front Street Shipyard's request to be the City's Booking Agent and what effect this approval would have on other mooring owners within the Harbor.

7) Communications

Councilor Hurley informed the Council that he had spoken with Haley Wood's teacher and she will be at the June 16th Council Meeting to talk about her letter that she wrote to Councilors.

Councilor Arrison informed the Council and public that it appears that work on Rt. 1 & 141 is almost complete.

Councilor Harkness spoke about the recent loss of Belfast resident Helen Hughes, service will be held on August 23rd at 1:30 p.m. at the Unitarian Universalist Church of Belfast.

City Manager Joseph Slocum addressed the following:

- The Human Resource Officer for OnProcess Technology informed the City that they have hired their first round of employees.
- Next City Council Budget Session is June 9th at 6:00 p.m.
- Public Meeting for the Outer Harbor and Coastal Harbor Plan is June 11th at 6:30 p.m. at the Hutchinson Center.
- David Crabel will be at the June 16th Council Meeting to talk to the Council about the proposed School Budget for RSU 71.

City Manager Joseph Slocum reminded everyone about the Ukulele Festival on June 6th.

8) Old Business and Council Committee Reports

No comments.

9) Permits, Petitions and Licenses - Consent Agenda

- A. Request to approve a Facility Use application by the Game Loft for use of lower City Park for their Graduation Ceremony and Games on June 12, 2015 from 4:00 p.m. to 9:00 p.m. with set up starting at noon.
- B. Request to approve a Facility Use application by Mid-Coast Board of Realtors for use of the Harbor Walk, sidewalks and City Park for a Walk to support Habitat for Humanity and the Cinderella Project on Saturday, June 13, 2015 from 8:30 a.m. to 11:00 a.m.
- C. Request to approve a Facility Use application by American Legion to conduct a Flag Day Ceremony on the ball field at City Park on Sunday, June 14, 2015 from 1:00 p.m. to 3:00 p.m.
- D. Request to approve a Facility Use application by Our Town Belfast for the Annual Street Party for use of High Street and part of Church Street on Monday, August 3, 2015 from 5:00 p.m. to 10:00 p.m.
- E. Request by the Fire Chief to confirm Robert Larry as a member of the Belfast Fire Department and Ambulance Service as an on call Firefighter and Ambulance Driver.
- F. Request to approve an application for a new Special Amusement Permit by Robert W. Wlodyka d/b/a The Mill Restaurant Bar & Ice Cream Shop for Live Music, DJ, Karaoke, all Live Entertainment, and dancing located at 100 Searsport Ave., Belfast Maine, interior only.
- G. Request to approve an application for a new Malt, Spirituous, and Vinous license by Robert W. Wlodyka d/b/a The Mill Restaurant Bar & Ice Cream Shop located at 100 Searsport Ave., Belfast, Maine.
- H. Request to approve an application for a renewal Victualer's License for Wayne Cousins d/b/a Off The Hook located at 21 Airport Road Belfast, Maine license to expire May 31, 2016.
- I. Request to approve an application for a new Victualer's License for David Crabiel d/b/a Dave's Drive-In located at Belfast City Park, Belfast, Maine.
- J. Request to approve an application for a renewal Victualer's License for Shawn Doll d/b/a Sweet Frog Premium Frozen Yogurt located at 1 Belmont Ave., Suite 1G, Belfast, Maine.
- K. Request to approve an application for a new Victualer's License for Jane Liedtke d/b/a Belfast Breeze Inn, LLC located at 192 Northport Ave., Belfast, Maine license to expire May 31, 2016.
- K#1. Authorization of a Special Amusement Permit for Jane Liedtke d/b/a Belfast Breeze Inn, LLC located at 192 Northport Ave., Belfast, Maine, pending formal application to be presented at the next Council Meeting.
- L. Request to approve an off premises catering permit for Rollie's Bar & Grill for the Mom Prom fundraiser event at the Belfast Boathouse on May 30, 2015 from 5:00 p.m. to 11:00 p.m.
- M. Request to approve an off premises catering permit for Rollie's Bar & Grill for the Ukulele Festival at Steamboat Landing on June 6, 2015 from 11:00 a.m. to 6:00 p.m.
- N. Request to approve an off premises catering permit for Rollie's Bar & Grill for a fundraiser dinner at the Waldo County Shrine Club on June 6, 2015 from 4:00 p.m. to 10:00 p.m.
- O. Request to approve an off premises catering permit for Trillium Events, Inc. for a wedding at the Belfast Boathouse on July 25, 2015 from 4:30 p.m. to 10:00 p.m.

Councilor Hurley, seconded by Councilor Arrison, made a motion to accept the consent agenda. This motion was approved, 5-0.

10) Business

A) Request to appoint community members to the Advisory Committee for the CDBG Economic Development Program Grant for OnProcess Technology.

Economic Development Director Thomas Kittredge explained the function of an advisory committee for a CDBG Economic Development Grant and upon request from Council he solicited applicants to serve as a community member on this new committee in which he received two applicants: Jayne Crosby Giles and Paul Krohne.

Council briefly discussed the two applicants unanimously deciding to add two community members to the committee.

Councilor Hurley, seconded by Councilor Sanders, made a motion to appoint Jayne Crosby Giles and Paul Krohne to the Advisory Committee for the CDBG Economic Development Program Grant for OnProcess Technology. This motion was approved, 5-0.

A) #1 Consideration of hiring Ann McGowan as the Assistant City Assessor for the City of Belfast.

City Assessor Brent Martin explained the process in which he solicited applicants for the position and gave a brief background of Ann McGowan who he is recommending for the position of Assistant City Assessor.

Councilor Hurley, seconded by Councilor Sanders, made a motion to appoint Ann McGowan as the Assistant City Assessor for the City of Belfast. This motion was approved, 5-0.

B) Request from the Harbor Master to appoint a Booking Agent contract with the Front Street Shipyard.

Harbor Master Kathy Pickering informed Council that per their request at the May 19th Council Meeting the request of appointing a Booking Agent was brought before the Harbor Committee for consideration, in which the Harbor Committee voted to approve a Booking Agent until December 15, 2015 with a vote of 4-0 with one member abstaining. Front Street Shipyard has provided the City with an estimate of \$250.00 to commission and decommission the moorings that they wish to rent, they have also requested to rent 7 to 8 moorings.

Councilors discussed with JB Turner of Front Street Shipyard the details of the Booking Agent contract.

Councilor Mortier, seconded by Councilor Sanders, made a motion to appoint Front Street Shipyard as the Booking Agent pursuant to Section 30-171 of the City Code and to serve in this role from June 3, 2015 to December 31, 2015. This motion was approved, 5-0.

C) Update on efforts to develop an Outer Harbor and Coastal Harbor Plan for the City in 2015.

Councilor Sanders noted that he would like to have the City reach out to Gartley & Dorsky how assisted with the Inner Harbor Plan.

City Manager Joseph Slocum informed the Council and public that the City will be conducting a public forum on the development of an Outer Harbor and Coastal Harbor Plan on June 11, 2015 at 6:30 p.m. at the Hutchinson Center to begin the discussion so that the Harbor Committee can begin working on this plan at their June 17th meeting. He noted that the City will be recording this meeting so that it will be available for viewing if anyone is unable to attend.

D) Consideration on how to best apply invoices from Revision Energy from solar produced electricity at the Fire Station.

City Manager Joseph Slocum briefly explained the bills and that he recommends applying these invoices account by account rather than to proportionally break them down.

Councilor Mortier, seconded by Councilor Harkness, made a motion to approve the requested method of accounting, to apply invoices from Revision Energy from solar produced electricity at the Fire Station at the Fire Station account by account. This motion was approved, 5-0.

E) Update on requests to use public facilities.

City Manager Joseph Slocum reviewed a memo from Maine Municipal Association (MMA), the City's insurance.

Council briefly discussed MMA's recommendation and how it would apply to the types of request that the City currently receives.

City Manager Joseph Slocum informed the Council that the City's Park & Recreation committee is continuing to research this issue and is planning on bringing back their recommendations at a future Council meeting.

F) Request from Life Share LLC to use the covered pavilion at Belfast City Park on July 7th to hold an agency barbecue.

Councilors discussed that although typically the gazebo and pavilion are a first come first serve, they are in favor of citizens and organizations utilizing these facilities for events.

Councilor Hurley suggested that poster be placed at the pavilion prior to the event with event information so that the general public is aware that the space has been reserved through the City of Belfast.

Councilor Harkness, seconded by Councilor Sanders, made a motion to accept the request from Life Share LLC to use the covered pavilion at Belfast City Park on July 7th to hold an agency barbecue. This motion was approved, 5-0.

G) Request from the Restorative Justice Project to close Beaver Street from Main Street to the beginning of the parking lot on July 24th from 4:30 p.m. to 9:00 p.m.

City Manager Joseph Slocum explained that the City had received notice just before the meeting that the Restorative Justice Project has requested to remove their request from the agenda.

H) Discussion on the possible purchase by the City of 75 City Point Road.

City Manager Joseph Slocum reviewed the Rail Trail and explained were this property is in relation to the Trail. He requested authority to purchase the property at 75 City Point Road for \$44,900 in which the purchase price will be funded by the private fundraising efforts for the Rail Trail.

Councilors discussed the positive aspects to the City purchasing this property and potential uses for it in the future development of the Rail Trail.

Councilor Hurley, seconded by Councilor Harkness, made a motion to accept the request to purchase property at 75 City Point Road. This motion was approved, 5-0.

I) Request for funds from the Undesignated Fund Balance to make improvements to the Coast Guard offices that will be repaid to the City under the lease.

City Manager Joseph Slocum explained that the Coast Guard is requesting some improvements to their offices and that within the lease agreement with the City these improvements will be

repaid upon completion, he requested authorization to spend up to \$18,000 from the Undesignated Fund Balance.

Councilor Mortier, seconded by Councilor Arrison, made a motion to accept the request for \$18,000 from the Undesignated Fund Balance to make improvements to the Coast Guard offices that will be repaid to the City under the lease. This motion was approved, 5-0.

J) Request to move funds to support the purchase of a new Police cruiser.

City Manager Joseph Slocum explained the Police Departments current need for a new cruiser and informed Council that funding would come from the following accounts: \$4,747 Cruiser Purchase (220-535), \$5,000 Capital Reserve for Phone System, \$10,000 2015-2016 Capital Reserve, \$8,253 Training Capital Reserve.

Councilor Sanders, seconded by Councilor Harkness, made a motion to accept the request to move \$28,000 to support the purchase of a new Police cruiser, funding will come from the following accounts: \$4,747 Cruiser Purchase (220-535), \$5,000 Capital Reserve for Phone System, \$10,000 2015-2016 Capital Reserve, \$8,253 Training Capital Reserve. This motion was approved, 5-0.

K) Discussion on renewing our license to develop a radio station.

Administrative Assistant to the City Manager Manda Cushman informed Council that the Low Power FM Radio station construction permit that the City was granted by the FCC is about to expire, the City can apply for an 18 month extension which the engineer who assisted the City with the initial application is willing to file the extension for the City at no cost.

Councilors discussed conceptual ideas of radio content and how they see it being potentially utilized.

Councilor Sanders, seconded by Councilor Harkness, made a motion to renew the City's Low Power FM Radio Station construction permit with the FCC. This motion was approved, 5-0.

K) #1 Request authorization from the Council to approve paying a 1% cost of living increase for employees outside of the Public Works Union for the period of July 1, 2014 to June 30, 2015.

City Manager Joseph Slocum explained that currently the City is still in negotiations with the Public Works Union.

Councilor Mortier, seconded by Councilor Hurley, made a motion to authorize the paying of a 1% cost of living increase for employees outside of the Public Works Union for the period of July 1, 2014 to June 30, 2015. This motion was approved, 5-0.

K) #2 Request to go into Executive Session to discuss a personnel matter pursuant to 1 MRSA 405 (6) A.

Councilor Sanders, seconded by Councilor Hurley, made a motion to go into Executive Session to discuss a personnel matter pursuant to 1 M.R.S.A. 405 (6) A at 9:14 p.m. This motion was approved, 5-0.

Councilor Sanders, seconded by Councilor Mortier, made a motion to adjourn Executive Session to discuss a personnel matter pursuant to 1 M.R.S.A. 405 (6) A at 9:22 p.m. This motion was approved, 5-0.

L) Signing of Council Orders and housekeeping items.

Council Order #54 Signed by Councilor Mortier, Ordered That:

The City Manager and the City Treasurer are authorized to expend up to \$18,000 to make improvements to the Coast Guard offices that will be repaid to the City under the lease agreement. Funds will come from the Undesignated Fund Balance. (Approved on June 2, 2015)

Council Order #55 Signed by Councilor Sanders, Ordered That:

The City Manager and the City Treasurer are authorized to expend up to \$28,000 to support the purchase of a new Police cruiser. Funds will come from the following accounts: \$4,747 from the Cruiser Purchase Account (220-535), \$5,000 from the Capital Reserve for Phone System Account, \$10,000 from the 2015-2016 Capital Reserve, and \$8,253 from the Training Capital Reserve Account. (Approved on June 2, 2015)

11) Open to the Public

No comments.

12) Communications

Councilor Hurley informed the Council and public that the Annual Street Party is on August 3rd.

City Manager Joseph Slocum reminded the public that the City has Committee openings if you are interested in serving please visit the City website or see the City Clerk.

Councilor Sanders updated the public on the change in route for the upcoming Trek Across ME event and informed the Council that the Energy Committee has been meeting regularly and plans to bring forward request in the near future on how the City can reduce its carbon footprint.

13) Adjourn

Councilor Sanders, seconded by Councilor Arrison, made a motion to adjourn the meeting at 9:22 p.m. This motion was approved, 5-0.

HEREBY CERTIFY THAT THE ABOVE
IS A TRUE COPY OF INFORMATION
ON THE RECORD WHICH IS IN MY
OFFICIAL CUSTODY

ATTEST



AMANDA CUSHMAN, BELFAST MAINE