City of Belfast
Council Chambers-Belfast City Hall
Tuesday, February 3, 2015
7:00 p.m.

Public Hearing #1

In accordance with Title 28A Section 653 MRSA 1964 a public hearing will be held on February 3, 2015 at 7:00 p.m. or as soon as possible thereafter in the Council Chambers – City Hall to hear an application by Capital Pizza Huts, Inc. d/b/a Pizza Hut located at 15 Belmont Avenue, Belfast, Maine for a renewal Malt Restaurant liquor license, interior only.

Regular Council Meeting No. 15

1) Call to order

2) Roll call: Mayor Walter Ash, Jr.; Councilors Mary Mortier, Neal Harkness, Eric Sanders, Michael Hurley and John Arrison, City Manager Joseph Slocum, and Admin. Assistant Manda Cushman.

3) Pledge of Allegiance

4) Adoption of the agenda

5) Acceptance of the minutes

Regular Council Meeting of January 20, 2015 and Special Council Meeting of January 26, 2015.

6) Open to the public

Please state your name and town you are from when addressing the City Council.

7) Communications

8) Old Business and Council Committee Reports

9) Permits, Petitions and Licenses - Consent Agenda

A. Request to approve an application by Capital Pizza Huts, Inc. d/b/a Pizza Hut located at 15 Belmont Avenue, Belfast, Maine for a renewal Malt Restaurant liquor license, interior only.

B. Request to approve a Facility Request Application by the Waldo County YMCA requesting use of public roads for their 6th Annual Family Triathlon on Saturday, May 16, 2015.

10) Business

A) Request from David Smith to use the boathouse at no cost on April 26 for the Second Annual Earth Day Harbor Walk parade

B) Request from Window Dressers to use the boathouse again on November 5th to the 19th 2015

C) Discussion with the Police Chief about possibly reducing the speed along Waldo Ave.

D) Request for City Manager to move funds from Undesignated Fund Balance to balance accounts for the Capital project # 730,783 RSU #20 Withdrawal.

E) Request the City Manager to use $2,885 of Undesignated Fund Balance to upgrade the existing copier of the City Manager's Office.

F) Signing of Council Orders

11) Open to the Public

Please state your name and town you are from when addressing the City Council.

12) Communications

13) Adjourn

14) Work Session with Greg Bakos to discuss Rail Trail Project, cost estimates, and construction techniques.

CITY OF BELFAST

131 Church Street
Belfast, Maine 04915

Joseph J. Slocum
City Manager

E-mail: jslocum@cityofbelfast.org
Tel: (207) 338-3370 ext. 10
Fax: (207) 338-2419

MANAGER'S REPORT
Belfast City Council Meeting
Tuesday, February 3, 2015
7:00 p.m.

TO: Mayor Walter Ash Jr. and Honorable Members of Belfast City Council

FROM: Joseph J. Slocum, City Manager

DATE: Friday, January 30, 2015

Non-Agenda:
We hope to get through the Agenda quickly so that we can meet with Greg Bakos in a work session after the meeting to discuss the Rail trail Project, cost estimates, and construction techniques.

Agenda Items:

10-A Request from David Smith to use the boathouse at no cost on April 26 for the Second Annual Earth Day Harbor Walk parade

David is part of a local environmental awareness and action group and last year they organized an art creation event at the boathouse followed by a walk down the Harbor Walk. There was pretty good public participation in event. They would like use the boathouse again on that date and they have represented that they will provide excellent cleanup after they are done.

10–B Request from Window Dressers to use the boathouse again on November 5th to the 19th 2015

The Window Dressers group is a nonprofit group that helps build window insulation inserts for homes in Belfast and throughout Waldo and Knox County. Volunteers help assemble these window inserts saving homeowners money on fuel and the cost of having this work done by a for-profit person or group. It also prevents the wasteful use of energy. They've done an excellent

job for us in the past two years and they would like to again use the boathouse as their staging area in Belfast for this activity in 2015. We have a letter from their Belfast Coordinator, Corliss Davis, with the Packet for your consideration.

10-C Discussion with the Police Chief about possibly reducing the speed along Waldo Ave.

We received some communications from people who live along Waldo Ave about the increasing speed problems along that Street. It is a different Street today than it was in the past and there's far more activity that requires people to slow down to make proper turns on and off Waldo Ave. The Police Chief is looking into this and may recommend that we consider reducing the speed. He would like to discuss it with the Council first.

10-D Request for City Manager to move funds from Undesignated Fund Balance to balance accounts for the Capital project # 730,783 RSU #20 Withdrawal.

On November 5th I asked that we move $16,000 into this account to cover its expenses. I did not realize at that time that there were outstanding legal bills of $3,770. Since then we have had advertising bills of $830.69for the Election Vote to withdraw and another $912 in Legal fees. Presently this account has a negative balance of $4,061.93 I am asking that we move this sum from Undesignated Surplus and I will ask the New School Board to make sure that all Legal bills in 2015 be paid by all 5 Towns and to keep that in mind as they authorize a 5 Town borrowing to set the new RSU up.

10-E Request the City Manager to use $2,885 of Undesignated Fund Balance to upgrade the existing copier of the City Manager's Office.

Seven years ago we had three copiers that served the Manager's and Parks Director's offices. Today we have one machine that also serves the Economic Development Office, the General Assistance office and several committees. The machine also scans documents for electronic storage and communications as well as faxes documents. All of the Council packets have been produced from this copier over the last three years. They were formerly done in the Clerk's Office. When we bought our present machine, we had an option to get one that was faster or slower. At the time I thought that a few seconds on copies would not make that much difference in so I saved the City thousands by not buying the faster copier. That was a mistake.

Every day we're wasting significant amounts of time waiting for the copier/Scanner/fax machine to produce documents for all of these departments. We are making color copies increasingly for Council packets and the existing machine is even slower for those tasks. We have about 55-

70,000 transactions on this machine a year. I've investigated our options and we can upgrade to a much quicker and more effective copier for $4,385, after we secure $2,100 for trading-in of the existing copier.

I often see three people from three different offices trying to use the machine at the same time. Several months ago our existing copier broke and we had to send it away for repairs. The replacement was like the one we hope to purchase and it made a world of difference. It will increase the speed of printing by 50% and the electronic message to tell the machine to print speed by 80%.

I would normally wait until budget to make this request but I see no reason to go through another six months of inefficiency to get where we really need to be. I recommend that we trade in the existing copier for $2100 and to purchase the new upgraded copier for an additional $4,385. Those sums would come from the Manager's Office equipment Capital Reserve ($1,000), $500 in this year's Capital Reserve budget line 100-603 and $2885 from undesignated fund balance.

That is all we have for this limited agenda. We will have a work session after to discuss the Rail Trail. The Rail Trail Engineer will be here to go over budgets, plans etc. so that we can fine tune how much we need to raise and get some answers on estimates, and construction issues.

We all have had a lot of snow to deal with this week. Please remember:

It is illegal to dump snow onto a public sidewalk or onto a public street.

Chapter 50 articles three section 50 –73 says:

"No person shall, by himself or by his clerk, agent or servant, remove snow or ice from any private property, sidewalk or driveway and deposit the snow or ice upon any public street where sidewalk in the city in such manner as to obstruct or impede the normal movement of pedestrian were vehicular traffic.

The obligation to maintain a public sidewalk belongs to the tenant, occupant, caretaker or owner of every building adjacent to a public sidewalk.

Chapter 50 Article 3 section 50 –72 b "says

The tenants, occupants, or persons having the care of any building adjacent to public sidewalk, or if there is no tenant, the occupant or other person having the care of such buildings, or the owner thereof, shall within a reasonable time after the snow ceases to fall in the daytime, and before 10 o'clock in the morning on the first business day after a fall of snow in the night, caused to be removed from the

sidewalk so much of the snow and ice as will create a reasonable passage sufficient for pedestrian traffic.

With minor storms this is not as big an issue as it is when we have major storms like we had this week. We are well aware that as we plow it may block the driveway. The driveway entrances are all in the City right-of-way and the city is entitled the place know there. That does not mean that the property owner is entitled to throw snow back out into the road. With big storms close together we often have to plow and then come back later and push the snow piles even further back so that we can have room for the next plowing. These operations are best done in two steps. We open the Street first and we return to get it ready for the next storm. I hope we can all be patient work together to make the best of this difficult situation. We are limited by the weather, the amount of equipment and the number of hard working people who do this work for us. The public Works Crew is very dedicated and does really good work to get us the best result possible given the conditions.
Have a good weekend stay warm stay safe and don't forget to shop local. This is a traditionally slower time for many local merchants and they are struggling to keep their operations and employees going during this slower period. If there is anything you can do to support them. I assure you that they really appreciate it...

10-F Signing of Council Orders

City of Belfast
Consent Agenda
Tuesday, February 3, 2015
Meeting #15

The following items are proposed as our Consent Agenda. As in the past the items are voted on in one blanket motion to the affirmative. One Councilor makes a motion to approve the items as stated, and then another Councilor will second that motion and the whole Council votes. If a Councilor requests an item be removed from the consent agenda, they do so during the adoption of the agenda. If a member of the public requests that an item be removed from the consent agenda, they can do so in the open to the public section. Suggested motions are listed and supporting material is enclosed.

9) Permits, Petitions and Licenses - Consent Agenda

A. Request to approve an application by Capital Pizza Huts, Inc. d/b/a Pizza Hut located at 15 Belmont Avenue, Belfast, Maine for a renewal Malt Restaurant liquor license, interior only.

Motion to approve an application by Capital Pizza Huts, Inc. d/b/a Pizza Hut located at 15 Belmont Avenue, Belfast, Maine for a renewal Malt Restaurant liquor license, interior only.

B. Request to approve a Facility Request Application by the Waldo County YMCA requesting use of public roads for their 6th Annual Family Triathlon on Saturday, May 16, 2015.

Motion to approve a Facility Request Application by the Waldo County YMCA requesting use of public roads for their 6th Annual Family Triathlon on Saturday, May 16, 2015.

9.B

MEMORANDUM

January 29, 2015

To: Joseph Slocum, City Manager
Honorable Mayor Ash and Belfast City Council
From: Norm Poirier, Director of Belfast Parks and Recreation Department
Cc: Chief McFadden, Belfast Police Department
Bob Richards, Director, Belfast Public Works

Re: Facility Request Application

The Waldo County YMCA is requesting the use of public roads for their 6th Annual Family Triathlon on Saturday, May 16, 2015. The Waldo YMCA has in past years organized and operated this event in a manner with public safety in mind. As a result of this the Waldo YMCA is working closely with the Belfast Police Department to insure the safety of not only the participants but the general public that may be on the race route or participating as spectators. The YMCA and the Police Department will meet on numerous occasions prior to the event to work on protocol / procedures for the event.

It is the recommendation of the City Department's involved to approve this application contingent on the continuous preparatory race meetings with the Police Department and the City's receiving the YMCA's insurance certificate.

FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

November 1, 2014

City of Belfast
Amy Flood
131 Church Street
Belfast, Maine 04915

Dear Amy,

The Waldo County YMCA will be hosting its annual Family Triathlon Festival, May 16, 2015.

Our event will begin early Saturday morning with racers arriving and parking at the Waldo County YMCA starting at 6:00 a.m. Overflow parking will take place at the Troy Howard Middle School, Walsh Field and athenahealth lots.

We anticipate more than 150 adults racing, 25 juniors (11-14), 50 children (10 and under), 200 volunteers, and 50-100 spectators.

The swim portion of the race will take place in the YMCA pool. The juniors (11-14) will be the first to bike out from the YMCA for a 3.5 mile loop (map attached). The adults will follow with a 12.2 mile bike (map attached).

The morning races will conclude mid-day with awards and then the kids races will start at the YMCA pool and the biking and running will be done at a closed course at the Troy Howard Middle School.

Along with the races, the YMCA will host a band, playing from 10:00 a.m. - noon, a bounce house, balloon artist, local catering, an EMT on the premises, 200 volunteers. All of the roads will be monitored by local and state police as well as other safety organizations.

Please contact me if you have any questions or if any further action is necessary on our part.

Sincerely,

Dale Cross
Executive Director

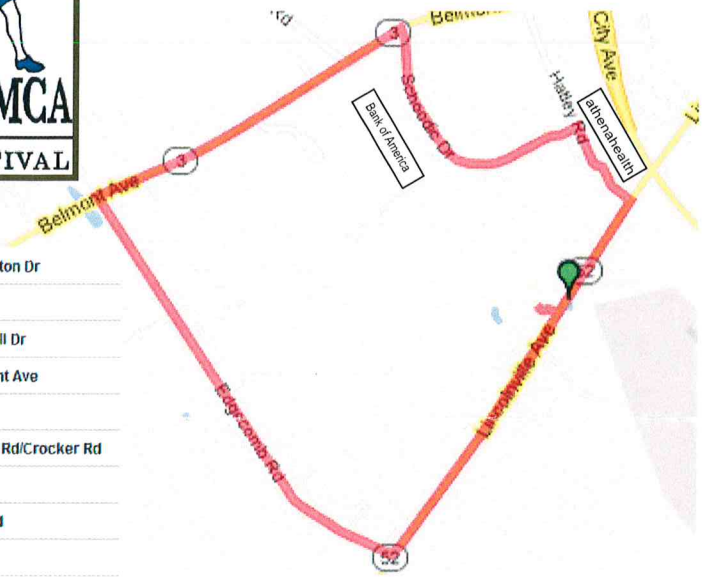
WALDO COUNTY YMCA
157 Lincolnville Avenue
Belfast, Maine 04915
207-338-4598 * WWW.WALDOCOUNTYYMCA.ORG

WALDO COUNTY YMCA
FAMILY TRIATHLON FESTIVAL
May 16, 2015

WALDO COUNTY YMCA

FAMILY TRIATHLON FESTIVAL

JUNIOR Triathlon Bike Route



0.06 mi	Head southwest on Lincolnville Ave toward Boynton Dr
0.67 mi	Turn right onto Edgecomb Rd
0.94 mi	Head northwest on Edgecomb Rd toward Pine Hill Dr
1.45 mi	Head northwest on Edgecomb Rd toward Belmont Ave
1.68 mi	Turn right onto Belmont Ave
2.17 mi	Head northeast on Belmont Ave toward Cochran Rd/Crocker Rd
2.41 mi	Turn right onto Schoodic Dr
2.66 mi	Head southeast on Schoodic Dr toward Hatley Rd
3.01 mi	Turn right onto Hatley Rd
3.11 mi	Turn right to stay on Hatley Rd
3.16 mi	Head southeast on Hatley Rd toward Lincolnville Ave
3.21 mi	Turn right onto Lincolnville Ave
3.49 mi	Turn right

the YMCA

Waldo County YMCA
157 Lincolnville Avenue • Belfast, Maine 04915 •207-338-4598 • Fax: 207-338-2505

JUNIOR Triathlon Run Route

0 mi	Head northeast on Lincolnville Ave
0.02 mi	Head northeast on Lincolnville Ave toward Hatley Rd
0.23 mi	Head northeast on Lincolnville Ave toward Hatley Rd
0.23 mi	Turn left onto Hatley Rd
0.33 mi	Turn left to stay on Hatley Rd
0.44 mi	Turn left onto Schoodic Dr
0.76 mi	Head east on Schoodic Dr
0.91 mi	Head northeast on Schoodic Dr toward Hatley Rd
1.02 mi	Turn right onto Hatley Rd
1.13 mi	Turn right to stay on Hatley Rd
1.16 mi	Head southeast on Hatley Rd toward Lincolnville Ave
1.23 mi	Turn right onto Lincolnville Ave
1.32 mi	Head southwest on Lincolnville Ave
1.51 mi	Turn right

Waldo County YMCA
157 Lincolnville Avenue • Belfast, Maine 04915 •207-338-4598 • Fax: 207-338-2505

WALDO COUNTY YMCA
FAMILY TRIATHLON FESTIVAL

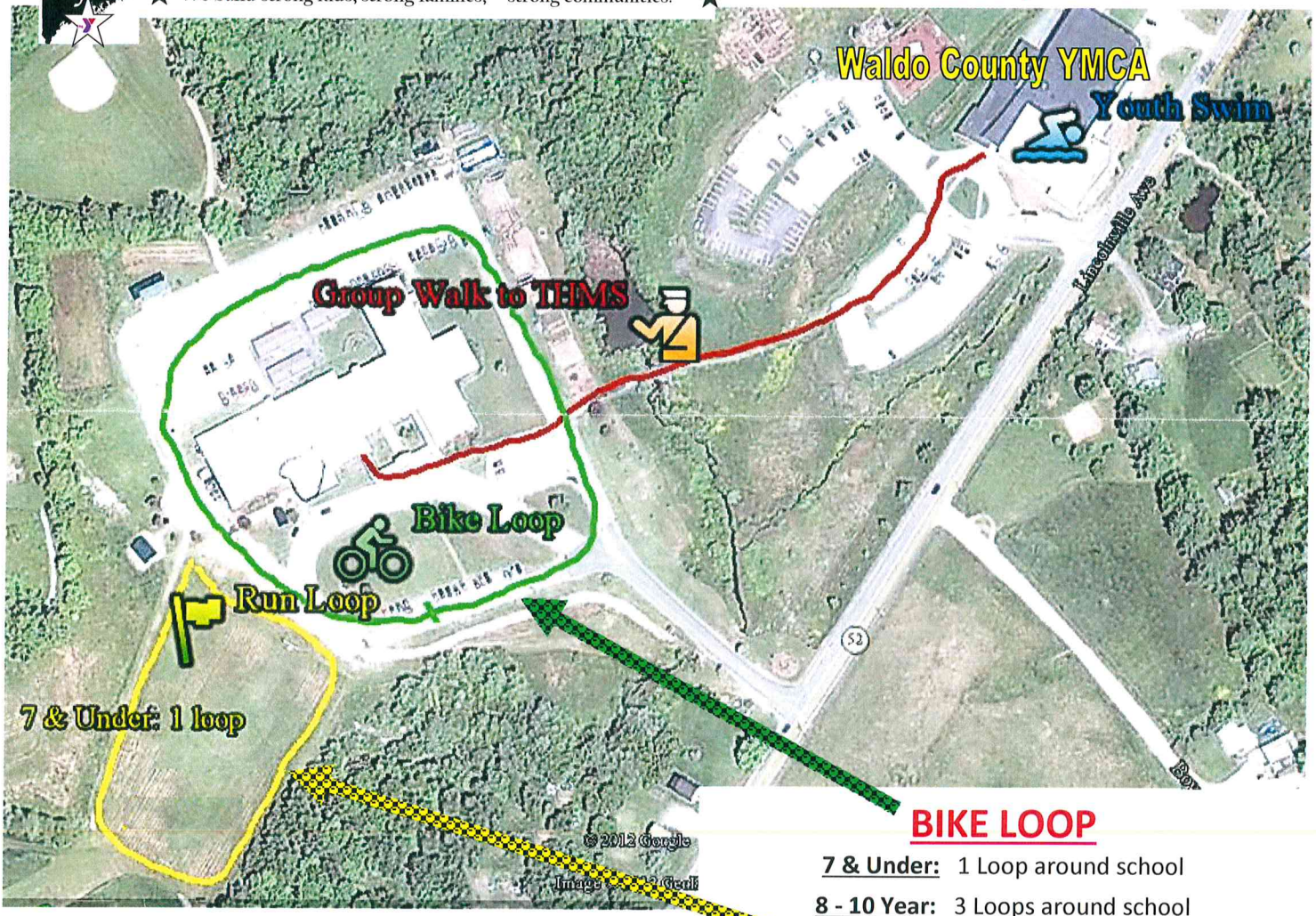
Adult Triathlon Bike Route

Adult Triathlon Run Route

Waldo County YMCA

★ We build strong kids, strong families, strong communities. ★

YOUTH (Ages 10 & under)
will bike & run at the Troy Howard Middle School



BIKE LOOP

7 & Under: 1 Loop around school

8 - 10 Year: 3 Loops around school

RUN LOOP

7 & Under:
1 Loop around football field

8 - 10 Year:
1 Loop around Cross Country Course – all grassy surface

The Waldo County YMCA Triathlon Festival

Saturday, May 16, 2015

Triathlon held at the Waldo County YMCA
157 Lincolnville Avenue, Belfast, Maine 04915

Waldo County YMCA • 157 Lincolnville Avenue • Belfast, Maine 04915
207-338-4598 • **www.waldocountyymca.org**

10-A

City of Belfast

Manda Cushman <managersasst@cityofbelfast.org>

Fwd: Earth Day

1 message

David Smith <dls.smith7@gmail.com> Thu, Jan 29, 2015 at 9:44 AM
To: managersasst@cityofbelfast.org

---------- Forwarded message ----------
From: **David Smith** <dls.smith7@gmail.com>
Date: Thu, Jan 22, 2015 at 11:12 AM
Subject: Earth Day
To: jslocum@cityofbelfast.org

Dear Joe,
I am writing to you this morning to ask if we may request the use of the Boat House on April 26th for the 2nd Annul Earth Day Harbor Walk Parade. We would use the Boat House for the entire afternoon on that day with excellent clean up included.
This is such a fine community event with mostly children involved.
I would be happy to appear before the City Council on February 3 to make a personal request(as you remember the Council allowed us to use the Boat House at no cost)

Sincerely,
David Smith

City of Belfast

Nora McGrath <managersoffice@cityofbelfast.org>

10-B

Request to use Belfast Boathouse for Window Dressers - November 2015

1 message

Corliss C. Davis <cdavis5468@roadrunner.com> Fri, Jan 30, 2015 at 10:19 AM
To: managersoffice@cityofbelfast.org

Dear Ms. McGrath, City Manager Slocum and members of the Belfast City Council:

The steering committee for the Belfast Window Dressers project would like to thank the Council again for generously allowing us to use the Boathouse for our "community build" last November. We would be very grateful if we could use the building again without charge from November 5 - 19 this year.

Our goal once again is to build approximately 500 window inserts and that will bring our total built in Belfast since 2012 to nearly 2000. Window Dressers' goal is to provide 22% of the inserts made to low-income households for a single donation of $10 per home. Full-pay customers pay about $25 for an average window. Because of a generous donation from St. Brendan's Parish in 2014, we were able to make about 40% of our inserts for low income families, including some in trailers with challenging window construction. This donation will again be available to us in 2015.

While our steering committee is still largely composed of representatives from five Belfast churches, we gladly include non-church members on the committee and we welcome both church members and non-members as customers and volunteers.

Last year we were pleased to be able to make 17 window inserts for the Belfast Boathouse and we hope that Norman Gilmore is happy with the results. If there might be another City building you feel would benefit from inserts, we would be glad to consider doing that again.

Thank you so much for your consideration of this request. If you have any questions, please feel free to contact me at cdavis5468@roadrunner.com or 930-3562.

Sincerely, Corliss Davis, Belfast Window Dressers Steering Committee

Corliss C. Davis
"We have made at least a start on discovering the meaning of human life when we plant shade trees under which we know full well we will never sit." - - Elton Trueblood

Bangor Computer Copy Inc. BCCI

10.E

CyberCopy
The Copy Center of the Future

34 Freedom Parkway
Hermon, Maine 04401
Tel 207-974-3014
E-mail dparent@bangorcomputercopy.com

$1000 IN M.O. RESERVE
$500. BUDGETED
$2885.xx ~~$6300~~
FROM
SURPLUS
GRANT RUSSELL
323 0586
REC'D JAN 2 1 2015

City Of Belfast

Copier Overview

Current System-Kyocera 205C current speed-20 per minute

Current service plan- Kyocera 205 and Kyocera 3050 on a blanket contract at .065 color and .0065 black copies

Current copy average quarterly-Black 29008 color 1998

Covered-Black-35000, color-2000 per quarter

Proposed system-Toshiba 3055 30 pages per minute-(50% faster output and 80% faster RIP speed on network)

Cost with $2100 trade value-$4385.00-Includes Fax print scan

~~Add $598.50 for stapler (Total cost with stapler-$4983.50 purchase)~~

Lease-$88.45 to own per month- a true $1 buyout municipal lease includes trade

~~Options Stapler-$12.52 per mo.~~

Other considerations-save $26.00 per month on service contract or $78.00 per quarter as current cost for service is $131. Per month dropping to $105.00 per month

$314.00 Annual service savings as well!

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KYOCERA

TOSHIBA
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