

These are “Action Only” minutes. Video of comments may be found on recorded discs at City Hall or at www.cityofbelfast.org.

**City of Belfast
Council Chambers-Belfast City Hall
Tuesday, November 18, 2014
7:00 p.m.**

Regular Council Meeting No. 10

1) Call to order

2) Present: Mayor Walter Ash, Jr.; Councilors Mary Mortier, Neal Harkness, Eric Sanders, Michael Hurley and John Arrison, and City Manager Joseph Slocum, and Admin. Assistant Manda Cushman.

3) Pledge of Allegiance

4) Adoption of the agenda

Councilor Sanders, seconded by Councilor Mortier, made a motion to adopt the agenda. This motion was approved, 5-0.

5) Acceptance of the minutes

Regular Council Meeting of November 5, 2014.

Councilor Mortier, seconded by Councilor Sanders, made a motion to accept the minutes from Regular Council Meeting of November 5, 2014. This was approved, 5-0.

6) Open to the public

Please state your name and town you are from when addressing the City Council.

1. Breanna Pinkham Bebb, Executive Director of Our Town Belfast gave an organization update on the following events: Night Owl Prowl on November 28th from 5:00 – 8:00 p.m., Early Bird Sale on December 6th from 6:00 – 9:00 a.m., Holiday Costume Walk along the Harbor, Wreaths will be going up around town starting November 28th, and updated the Council on improvements to the park on Main Street.

7) Communications

Mayor Ash Welcomed Neal Harkness and John Arrison to the Council.

Councilor Harkness and Arrison thanked everyone for the opportunity to serve.

Mayor Ash informed the public about the Anah Shrine temple's "Festival of Trees" which begins on Friday, November 21st.

Councilor Mortier reminded the public that TRIAD is collecting warm coats and blankets, drop-off locations include: the Belfast Police Department, Waldo County YMCA, and the Frist Church in Belfast.

Councilor Hurley informed the public that the Colonial Theatre is doing a fundraiser event for the Interfaith Fuel Fund of the Greater Bay Area Ministerium, they will be showing "It's A Wonderful Life" on December 1st, and are recommending a \$10 donation.

Councilor Hurley gave an update on the Christmas Tree Lighting which will be held this year at Post Office Square on December 6th.

Councilor Sanders spoke about the upcoming meeting on November 20th at the Nickerson School between the five towns to discuss the steps needed to take to have a candidate's night and election for interested School Board members for the new RSU.

City Manager Joseph Slocum discussed the press release that was left for Councilors about the community potluck dinner at the Belfast Area High School on November 23rd at 4:30 p.m.

City Manager Joseph Slocum informed the Council that there is a meeting on Emergency Management for elected official on December 11th.

8) Old Business and Council Committee Reports

No communications.

9) Permits, Petitions and Licenses - Consent Agenda

- A.** Request to approve the return their gift of the "Please, Be Seated" chairs/benches back to Our Town Belfast.
- B.** Request to approve a City Facility Use application by Our Town Belfast for the "Tree Lighting" on Saturday, December 6, 2014 at 5:00 pm in Post Office Square with the street closed from the corner of Church/Main to the Police Department/Beaver Street parking lots from 4:00 – 6:00 pm.
- C.** Request to approve a one-year Blanket Letter of Approval for Beano for the American Legion Post #43 located at 143 Church Street, Belfast, Maine. This approval is granted from January 1, 2015 through December 17, 2015.
- D.** Request to approve a one-year Blanket Letter of Approval for Game of Chance for Frank D. Hazeltine American Legion Post #43 located at 143 Church Street, Belfast, Maine. This approval is granted from January 1, 2015 through December 31, 2015.

- E.** Request to approve a six-month Blanket Letter of Approval for Game of Chance (Sealed Tickets) for Frank D. Hazeltine American Legion Post #43 located at 143 Church Street, Belfast, Maine. This approval is granted for 7-days a week from January 1, 2015 through June 30, 2015.
- F.** Request to approve a one-year Blanket Letter of Approval for Beano for the Tarratine Tribe #13 IORM and Auxiliary located at 153 Main Street, Belfast, Maine. This approval is granted from January 1, 2015 through December 31, 2015.
- G.** Request to approve a one-year Blanket Letter of Approval for Game of Chance (Sealed Tickets) for the Tarratine Tribe #13 IORM and Auxiliary located at 153 Main Street, Belfast, Maine. This approval is granted from January 1, 2015 through December 31, 2015.
- H.** Request to approve the confirmation of Andrew Cardinale as a part time Parking Enforcement Officer for the Belfast Police Department.

Councilor Mortier, seconded by Councilor Sanders, made a motion to accept the Consent Agenda. This motion was approved, 5-0.

10) Business

- A)** Request from the City Clerk to approve the appointment of a new Deputy City Clerk.

City Clerk Amy Flood requested to appoint Denise Hylton as Deputy City Clerk for the City of Belfast.

Councilor Hurley, seconded by Councilor Sanders, made a motion to accept the request to appoint Denise Hylton as Deputy City Clerk. This motion was approved, 5-0.

- B)** Request from the Economic Development Director to approve Ransom Consulting as the City's Environmental Consultant for our Brownfield's Cleanup Project at 45 Front Street.

Economic Development Director Thomas Kittredge discussed with the Council the steps needed to move forward, step number one: to find a firm who will manage the project. After receiving two bids and conducting interviews he is recommending hiring Ransom Consulting as the City's Environmental Consultant for our Brownfield's Cleanup Project at 45 Front Street.

Councilor Mortier, seconded by Councilor Harkness, made a motion to accept the request from the Economic Development Director to approve Ransom Consulting as the City's Environmental Consultant for our Brownfield's Cleanup Project at 45 Front Street, and to authorize the City Manager to sign any contracts. This motion was approved, 5-0.

- C)** Update on Airport obstruction and vegetation removal plans going into 2015 and 2016.

City Manager Joseph Slocum informed the Council and public that they are creating an outreach in which they will talk to property owners about obstruction and vegetation removal for the current runway.

Council discussed requirements and timeline.

D) Update from the Harbormaster on the recent inspection of the Armistice Bridge and the bascule.

Harbormaster Kathy Pickering reviewed the inspection findings by VHB and their repair and maintenance recommendations, in which they recommended that repairs be done in early spring 2015.

Councilors discussed the need for regular two year inspections.

E) Update on the Rail Trail.

City Manager Joseph Slocum gave a brief update, noting that most of the trail is cleaned up, the City is now working on creating decking for the bridge, and any individuals walking the Rail Trail please be safe and considerate of private property owners.

Councilors discussed a need for signage.

F) Consideration of a recommendation to name the open green space on Main Street.

Breanna Bebb spoke about the contest that Our Town Belfast conducted in which they received over 60 submissions of names, the committee worked with the Parks and Recreation Commission to narrow it down to the top three choices for the Council to decide on.

Council discussed the top three choices, ultimately deciding to have Our Town Belfast put the contest back out to the public in more formats, including an ad in the local paper and a submission box at City Hall and to bring it back before the Council for discussion at the December 16th Council Meeting.

G) Request to go into Executive Session to discuss personnel matters pursuant to 1 MRSA 405 (6) A.

Councilor Sanders, seconded by Councilor Mortier, made a motion to go into Executive Session to discuss a personnel matter pursuant to 1 MRSA 405 (6) A at 8:25 p.m. This motion was approved, 5-0.

Councilor Sanders, seconded by Councilor Mortier, made a motion to adjourn Executive Session to discuss a personnel matter pursuant to 1 MRSA 405 (6) A at 8:42 p.m. This motion was approved, 5-0.

H) Request to go into Executive Session to discuss an economic development matter pursuant to 1 MRSA 405 (6) C.

Councilor Mortier, seconded by Councilor Sanders, made a motion to go into Executive Session to discuss an economic development matter pursuant to 1 MRSA 405 (6) C at 8:42 p.m. This motion was approved, 5-0.

Councilor Mortier, seconded by Councilor Sanders, made a motion to adjourn Executive Session to discuss an economic development matter pursuant to 1 MRSA 405 (6) C at 8:45 p.m. This motion was approved, 5-0.

I) Request to go into Executive Session to discuss union negotiations pursuant to 1 MRSA 405 (6) D.

Councilor Mortier, seconded by Councilor Sanders, made a motion to go into Executive Session to discuss union negotiations matter pursuant to 1 MRSA 405 (6) D at 8:45 p.m. This motion was approved, 5-0.

Councilor Sanders, seconded by Councilor Mortier, made a motion to adjourn Executive Session to discuss union negotiations matter pursuant to 1 MRSA 405 (6) D at 9:15 p.m. This motion was approved, 5-0.

J) Signing of Council Orders and housekeeping items.

11) Open to the Public

No comments.

12) Communications

Councilor Hurley gave an update on the formation of the Energy Committee, ultimately seeking Council consensus on how they feel about having non-Belfast residents serve on this short term committee, he reminded Council that ultimately all candidates would come before the Council for consideration of appointment.

Council unanimously felt that having an expert serve on the Energy Committee was more important.

City Manager Joseph Slocum informed the Council that he is in the final stages of negotiating the Coast Guard lease agreement, and will bring this issue back before the Council once it is finalized.

13) Adjourn

Councilor Sanders, seconded by Councilor Mortier, made a motion to adjourn the meeting at 9:16 p.m. This motion was approved, 5-0.

I HEREBY CERTIFY THAT THE ABOVE
IS A TRUE COPY OF INFORMATION
ON THE RECORD WHICH IS IN MY
OFFICIAL CUSTODY

ATTEST



AMANDA CUSHMAN, BELFAST MAINE