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City of Belfast
Council Chambers-Belfast City Hall
Wednesday, November 5, 2014
7:00 p.m.

Regular Council Meeting No. 9

1) Call to order

2) Present: Mayor Walter Ash, Jr.; Councilors Mary Mortier, Roger Lee, Eric Sanders, Michael Hurley and Nancy Hamilton, and City Manager Joseph Slocum, and Admin. Assistant Manda Cushman.

3) Pledge of Allegiance

4) Adoption of the agenda

City Manager Joseph Slocum requested to amend the agenda as follows:

- Remove item **10) G** Executive Session to discuss a personnel matter
- Remove item **10) H** Executive Session to discuss a union matter
- Add item **10) F #1** Request from the City Manager for authority to apply for a Recreational Trail Development Grant from the Bureau of Parks and Lands for the construction of the Passy Rail Trail Project.
- Add item **10) F #2** Request from the Police Chief to use funds in the Police Vehicle Reserve to buy a new Detective vehicle.
- Add item **10) F #3** Request from the City Manager to carry over \$34,881 from the 2013-2014 budget to the same budget lines in the 2014-2015 budget.
- Add item **10) F #4** Request from the City Manager to accept funds received in 2013-2014 for the care of Cemetery lots and direction to safely invest the principal and the income only to be used for the maintenance of the Cemetery.
- Add item **10) F #5** Request from the City Manager to go into Executive Session to discuss an economic development matter pursuant to 1 MRSA 405 (6) C.

Councilor Hurley requested to keep item **10) G** Executive Session to discuss a personnel matter.

Councilor Hurley, seconded by Councilor Lee, made a motion to adopt the agenda as amended.
This motion was approved, 5-0.

5) Acceptance of the minutes

Regular Council Meeting of October 21, 2014.

Councilor Hamilton, seconded by Councilor Mortier, made a motion to accept the minutes from Regular Council Meeting of October 21, 2014. This was approved, 5-0.

6) Open to the public

Please state your name and town you are from when addressing the City Council.

1. Neal Harkness thanked the City of Belfast for electing him as a member of the Belfast City Council.
2. Dorothy Havey, Executive Director of Belfast Area Chamber of Commerce thanked both Councilors Lee and Hamilton for their service.

7) Communications

City Manager Joseph Slocum discussed the following:

- Thanked the City Clerk's office for all their hard work during the Election
- Thanked all the poll workers.
- Thanked the Public Works Department and Police Department for all the worked they did during the winter storm over the weekend.
- Reminded the Council that next Monday, November 10th the Council will have a Council Goals Work Session.
- Reminded Council about the Inner Harbor Study Presentation on Thursday, November 13th at the Hutchinson Center.
- Reminded the public that the Winter Parking Ban is in effect until April 30, 2015
- Reminded the Council and public about the Annual Chamber Dinner at Point Lookout on Friday, November 7th.
- Spoke about the incident at the Harbor on October 23rd in which a Searsport citizen drove her vehicle into the water from the boat ramp. Mayor Walter Ash presented both gentlemen; Mr. Howard Whitcomb, Assistant Harbor Master and Mr. Bryden Burlenson of Belmont Boatworks; with a certificate of commendation for their selfless act on that day.

Councilor Sanders spoke out the passing of the Withdrawal from RSU 20 and spoke about what steps will need to be completed in the next few months.

Councilor Hurley thanked the election workers and spoke about his concerns with having another election take place at the Belfast Boathouse due to the volume of voters and lack of space.

Councilor Hurley thanked Councilor Lee and Councilor Hamilton for their years of service and on behalf of all the Councilors presented them with honorary bricks that will be placed on the footbridge.

Each Councilor and Mayor Ash spoke about the departure of Councilor Lee and Councilor Hamilton from the Belfast City Council.

Councilor Lee spoke about his time on the Council noting that he hopes for continued teamwork and cooperation for the future Council.

Councilor Hamilton thanked everyone for the opportunity to serve and spoke of her hope for the future Council.

8) Old Business and Council Committee Reports

No comments.

9) Permits, Petitions and Licenses - Consent Agenda

- A. Request to approve an Off Premise Catering Permit by Rollie's Bar & Grill for the Belfast Chamber of Commerce's Business After Hours event at Makin Waves, 1 Belmont Ave, Belfast, Maine from 5:00 p.m. to 7:00 p.m. on October 22, 2014.

Councilor Hamilton, seconded by Councilor Sanders, made a motion to accept the Consent Agenda. This motion was approved, 5-0.

10) Business

- A) Request from the Belfast Chamber of Commerce for permission to put Christmas trees along the Harbor Walk.

Norm Poirier Parks and Recreation Director spoke about this new request from the Chamber, noting that he sees no issue with this event as long as the trees do not interfere with pedestrian use and plowing of the Harbor Walk as well as accessibility for Front Street Shipyard to continue with their work along the Harbor.

Tina Del Santo, Chamber of Commerce member and Dorothy Havey, Executive Director of the Chamber of Commerce discussed the logistics with the Council.

Councilor Sanders, seconded by Councilor Mortier, made a motion to accept the request from the Belfast Chamber of Commerce for permission to put Christmas trees along the Harbor Walk. This motion was approved, 5-0.

- B) Further discussion on the possibility of buying the gas tanks at the Airport from the departing Fixed Based Operator.

City Manager Joseph Slocum spoke about the Airport Committees recommendation to negotiate the purchase of the gas tank from the Fixed Based Operator.

Airport Manager Thomas Kittredge discussed the Airport Improvement Plan and discretionary funds.

Councilors discussed their concerns about the possibility of operating an Airport without fuel available for an extended period of time.

Councilor Sanders, seconded by Councilor Hurley, made a motion to authorize the City Manager to negotiate the purchase of a gas tank from the former Fixed Based Operator of the Airport for a reasonable price and to come back to Council for authorization to purchase. This motion was approved, 5-0.

C) Update on the installation of solar panels at the Fire Station.

City Manager Joseph Slocum gave an update on the improvements that are being done on the Fire Station roof in order to have the solar panels installed by the end of the year.

Thomas Kittredge Economic Development Director gave an update on the status of the PPA agreement with ReVision Energy.

D) Update on heating system recommendations for the Fire Station.

City Manager Joseph Slocum informed the Council that based on the recommendation of the consultant, the best heating system for the Fire Station would be a propane rather than a heat pump system due to the layout and operations of that building.

E) Update on developing a future plan for the Inner Harbor.

City Manager Joseph Slocum discussed with Council and the public the process of developing this plan and informed them of a presentation on the plan which will be held on November 13th at the Hutchinson Center.

F) Request from the City Manager to move \$16,000 from Undesignated Fund Balance to the Capital Project addressing RSU withdrawal.

Councilors discussed the fees associated with the process of Withdrawal and what the total net cost for the process has come to thus far.

Councilor Hamilton, seconded by Councilor Hurley, made a motion to accept the request from the City Manager to move \$16,000 from Undesignated Fund Balance to the Capital Project addressing RSU withdrawal. This motion was approved, 5-0.

F) #1 Request from the City Manager for authority to apply for a Recreational Trail Development Grant from the Bureau of Parks and Lands for the construction of the Passy Rail Trail Project.

Thomas Kittredge Economic Development Director informed the Council about this opportunity and the deadline to apply.

Councilors discussed their concerns based on past experiences with accepting grant money for these types of uses and requested more information about the grant requirements.

Norm Poirier Parks and Recreation Director spoke about the grant requirements as a serving member of the Grant Review Committee for the Bureau of Parks and Lands who reviews these types of Recreational Trail Development Grants.

Councilor Lee, seconded by Councilor Hamilton, made a motion to accept the request from the City Manager for authority to apply for a Recreational Trail Development Grant from the Bureau of Parks and Lands for the construction of the Passy Trail Project. This motion was approved, 5-0.

F) #2 Request from the Police Chief to use funds in the Police Vehicle Reserve to buy a new Detective vehicle.

No discussion.

Councilor Lee, seconded by Councilor Sanders, made a motion to accept the request from the Police Chief to use funds in the Police Vehicle Reserve to buy a new Detective vehicle. This motion was approved, 5-0.

F) #3 Request from the City Manager to carry over \$34,881 from the 2013-2014 budget to the same budget lines in the 2014-2015 budget.

No discussion.

Councilor Lee, seconded by Councilor Hamilton, made a motion to accept the request from the City Manager to carry over \$34,881 from the FY 2013-2014 budget to the same budget lines in the FY 2014-2015 budget. This motion was approved, 5-0.

F) #4 Request from the City Manager to accept funds received in 2013-2014 for the care of Cemetery lots and direction to safely invest the principal and the income only to be used for the maintenance of the Cemetery.

No discussion.

Councilor Hamilton, seconded by Councilor Mortier, made a motion to accept the request from the City Manager to accept funds received in FY 2013-2014 for the care of Cemetery lots and direction to safely invest the principal and the income only to be used for the maintenance of the Cemetery. This motion was approved, 5-0.

F) #5 Request from the City Manager to go into Executive Session to discuss an economic development matter pursuant to 1 MRSA 405 (6) C.

Councilor Sanders, seconded by Councilor Hamilton, made a motion to go into Executive Session to discuss an economic development matter pursuant to 1 MRSA 405 (6) C at 8:25 p.m. This motion was approved, 5-0.

Councilor Hurley, seconded by Councilor Hamilton, made a motion to adjourn Executive Session to discuss an economic development matter pursuant to 1 MRSA 405 (6) C at 8:50 p.m. This motion was approved, 5-0.

G) Request from the City Manager to go into Executive Session to discuss a personnel matter pursuant to 1 M.R.S.A 405 (6) A.

Councilor Mortier, seconded by Councilor Sanders, made a motion to go into Executive Session to discuss a personnel matter pursuant to 1 MRSA 405 (6) A at 8:50 p.m. This motion was approved, 5-0.

Councilor Sanders, seconded by Councilor Hurley, made a motion to adjourn Executive Session to discuss a personnel matter pursuant to 1 MRSA 405 (6) A at 9:10 p.m. This motion was approved, 5-0.

H) Signing of Council Orders and housekeeping items.

Council Order #22 Signed by Councilor Hamilton, Ordered That:

The City Manager and the City Treasurer are authorized to move \$16,000 from Undesignated Fund Balance to the Capital Project addressing RSU withdrawal. These funds will cover additional cost imposed by the creation of the second Withdrawal effort based upon the second citizens' withdrawal petition. (Approved on November 5, 2014)

Council Order #23 Signed by Councilor Hamilton, Ordered That:

The following Trust Funds received during the FY 2013-2014 for the care of cemetery lots are listed below be accepted by the City of Belfast, the principal to be safely invested and the income only therefore, to be used for the maintenance and repair of said lots:

Name	Lot	Range	Section	Amount
William & Marjorie Briggs	14	H	1975	\$500.00
Lisa Sparrow	114	T	1975	\$350.00
Trish Mahoney-Laska	7NH	5	Old	\$100.00

Glenn & Dianne Mekelburg	25	B	1975	\$500.00
David & Marilyn Cassida	33EH	H	1975	\$400.00
Ian & Joyce Curran	113	T	1975	\$350.00
Elsie Louise Skillings	112	T	1975	\$350.00
Warren Cote, Sr.	111	T	1975	\$350.00
Arch Davis & Amy Fradell	18	Head of Tide		\$350.00
Donald McNeal & Karen Clark	76	T	1975	\$350.00
Carl & Elizabeth Barnaby	27EH	N	1975	\$400.00
Tami Day & Sherrie Lea Penuik	75	T	1975	\$350.00
Robert Hooper	110	T	1975	\$350.00
Paul Hazard	109	T	1975	\$350.00

\$5,050.00

(Approved on November 5, 2014)

Council Order #24 Signed by Councilor Lee, Ordered That:

Up to the amount of \$34,881 be carried forward from FY 2013-2014 to FY 2014-2015 into the following accounts:

130-674	Codification	\$3,960
210-535	Purchase of Equipment	\$4,000
220-540	Firearms Training	\$6,586
270-559	Training & Development	\$4,285 to Capital Reserve
410-535	Purchase of Equipment	\$3,500
420-573	Sidewalk Maintenance	\$8,250
680-604	Engineering	\$4,300

\$34,881

(Approved on November 5, 2014)

Council Order #25 Signed by Councilor Lee, Ordered That:

The City Manager and the City Treasurer are authorized to move and expend up to \$22,144.00 from the Police Equipment Reserve for a new vehicle for the City's to the purchase of equipment 220-535. (Approved on November 5, 2014)

11) Open to the Public

No comments.

12) Communications

City Manager Joseph Slocum thanked Councilor Lee and Councilor Hamilton for their service.

Councilor Hurley spoke about the following:

- Concerns with City sidewalks that have not been plowed.
- Recommended that as a City we prune any damaged trees from the storm rather than remove them and reevaluate them in the spring.
- Spoke about the new Christmas tree lighting that will be held at the Post Office square this year rather than in front of City Hall.

13) Adjourn

Councilor Sanders, seconded by Councilor Hamilton, made a motion to adjourn the meeting at 9:11 p.m. This motion was approved, 5-0.

I HEREBY CERTIFY THAT THE ABOVE
IS A TRUE COPY OF INFORMATION
ON THE RECORD WHICH IS IN MY
OFFICIAL CUSTODY

ATTEST



AMANDA CUSHMAN, BELFAST MAINE