

These are "Action Only" minutes. Video of comments may be found on recorded discs at City Hall or at www.cityofbelfast.org.

**City of Belfast
Council Chambers-Belfast City Hall
Tuesday, September 16, 2014
7:00 p.m.**

Public Hearing #1

City of Belfast 2014/2015 Tax Anticipation Note Summary of Council Order and Notice of
Public Hearing

Notice is hereby given that a public hearing will be held at 7:00 p.m. in the City Council Chambers, City Building, Belfast, Maine, on September 16, for the purpose of taking testimony and comment from the public with respect to the proposed issuance of a tax anticipation note to be issued by the City of Belfast in a principal amount not to exceed \$4,000,000 (the "Note"), as scheduled to be brought to public attention at a first reading at a meeting of the City Council held on September 2, 2014. The City Council will consider adoption of the Order immediately following the close of the public hearing, which order authorizes the issuance of the Note in a principal amount not to exceed \$4,000,000.

Copies of the order are available during normal business hours at the office of the City Clerk and are posted at Belfast City Hall and Belfast Free Library. All interested members of the public are invited to attend and written comments may be submitted to the City Clerk.

Mayor Ash asked for proponents and opponents and hearing none declared the hearing closed.

Public Hearing #2

In accordance with Title 28A Section 653 MRSA 1964 a public hearing will be held on September 16th, 2013 at 7:00 p.m. or as soon as possible thereafter in the Council Chambers of Belfast City Hall to hear an application by J J J & G, Inc. d/b/a Darby's Restaurant located 155 High Street, Belfast, Maine for a renewal Malt, Spirituous and Vinous Restaurant Class liquor license, interior only.

Mayor Ash asked for proponents and opponents and hearing none declared the hearing closed.

Regular Council Meeting No. 6

1) Call to order

2) Present: Mayor Walter Ash, Jr.; Councilors Mary Mortier, Roger Lee, Eric Sanders, Michael Hurley and Nancy Hamilton, and City Manager Joseph Slocum, and Admin. Assistant Manda Cushman.

3) Pledge of Allegiance

4) Adoption of the agenda

City Manager Joseph Slocum requested to amend the agenda as follows:

- Add item **10.G #1** Discussion on tax commitment and selection of a mil rate.
- Add item **10.G #2** Signing of the November 4, 2014 Municipal Election Warrant.
- Add item **10.L #1** Request by the City Manager to go into Executive Session to discuss an Economic Development matter pursuant to 1 MRSA 406 (6) C.
- Add request to modify the Minutes of Regular Council Meeting of August 5, 2014 to reflect appointing Amy Flood as the City Clerk and the Registrar of Voters for the City of Belfast, under Acceptance of the Minutes.

Councilor Sanders, seconded by Councilor Mortier, made a motion to adopt the agenda as amended. This motion was approved, 5-0.

5) Acceptance of the minutes

Regular Council Meeting of September 2, 2014.

Councilor Hamilton requested that a typo on page 5 under item 10) H be fixed.

Councilor Sanders, seconded by Councilor Mortier, made a motion to accept the minutes from Regular Council Meeting of September 2, 2014, as amended. This was approved, 5-0.

Modified Minutes of Regular Council Meeting of August 5, 2014.

Councilor Hamilton, seconded by Councilor Lee, made a motion to accept the modified minutes from Regular Council Meeting of August 5, 2014. This was approved, 5-0.

6) Open to the public

Please state your name and town you are from when addressing the City Council.

1. Laurie Allen, Belfast spoke about her concerns with Seaview Terrace being classified as R3 rather than R1 in the proposed Comprehensive Plan.
2. Breanna Pinkham Bebb, Executive Director of Our Town Belfast gave an organization update informing the Council of the following events: Meeting to discuss holiday events on September 22nd at 5:00 p.m., September 23rd Lunch & Learn at the Abbott Room, dinner and costume dance on November 1st - location to be determined.
3. David Balicki spoke about Bank of America's upcoming effort to clean the beach area at the City Park for "Maine Coastal Clean-up."

7) Communications

City Manager Joseph Slocum addressed the following:

- Upcoming Trust Meetings in October
- Rail Trail update
- Upcoming meeting with Harbor Walk contractor
- Recent vandalism within the parks
- Upcoming road construction and downtown sidewalk work
- Upcoming Footbridge inspection
- Upcoming events: Inspire-a-thon, Oktoberfest, Race for Recovery
- Update on City Clerk's Office

Councilor Sanders gave an RSU Withdrawal Update, noting that everything is on track for the November election and the committee will be meeting on Monday, September 22, 2014 at 5:30 p.m. at City Hall.

Councilor Hurley spoke about recent emails from Laurie Allen and the importance of elected officials listening to the public.

Councilor Sanders and Mayor Ash addressed Ms. Allen's concerns.

City Planner Wayne Marshall reminded the Council and public about the Special Council Meeting tomorrow at the Boathouse at 6:00 p.m. for a Second Reading & Public Hearings on the proposed Comprehensive Plan.

Councilor Hamilton spoke about inaccuracy of Google Maps to identify property lines.

Councilor Hurley addressed his concerns with receiving more accurate building height measurements within the proposed Comprehensive Plan.

8) Old Business and Council Committee Reports

Councilor Hamilton spoke about the year-end Expense Summary Report, and suggested that Department Heads write a one line reason as to why budget lines are either over or under now to help them determine where to make changes in the budget next year.

9) Permits, Petitions and Licenses - Consent Agenda

- A.** Request to approve an application by J J J & G, Inc. d/b/a Darby's Restaurant located 155 High Street, Belfast, Maine for a renewal Malt, Spirituous and Vinous Restaurant Class liquor license, interior only.
- B.** Request to approve a "Request for Facility" application by Bank of America for use of City Park and beach area on Friday, September 26, 2014 from 12:00 p.m. to 4:00 p.m. for "Maine Coastal Clean-up."
- C.** Request to approve a "Request for Facility" application by the Waldo County Y for the one mile "Child Shall Lead Road Race" on Sunday, September 28, 2014 from 8:30 a.m. to 9:30 a.m. on Waldo Avenue.
- D.** Request to approve a "Request for Facility" application by Mary Weaver for the Church Street Festival on Saturday, October 4, 2014 from 9:00 a.m. to 3:00 p.m.

Councilor Hamilton, seconded by Councilor Mortier, made a motion to accept the Consent Agenda. This motion was approved, 5-0.

10) Business

A) Request from the Fire Chief to appoint Charles Sisson as a full-time paramedic for the Belfast ambulance service.

No comments.

Councilor Hamilton, seconded by Councilor Sanders, made a motion to appoint Charles Sisson as a full-time paramedic for the Belfast ambulance service. This motion was approved, 5-0.

Request from the Fire Chief to appoint Jenny Kronholm as a paid per call Advanced EMT.

Councilor Lee, seconded by Councilor Hamilton, made a motion to appoint Jenny Kronholm as a paid per call Advanced EMT for the Belfast ambulance service. This motion was approved, 5-0.

B) Update on landscape maintenance and improvements for the Harbor Walk.

City Manager Joseph Slocum gave an update on the ongoing efforts to improve the landscaping along the Harbor Walk and requested to move \$5,000 from the Undesignated Fund Balance to the Parks & Recreation Wage account (610-501) to help pay for temporary landscaping employees and to move \$1,000 from the Undesignated Fund Balance to the Parks & Recreation Grounds Keeping Maintenance account (610-526) to help pay for additional supplies for the Harbor Walk landscaping.

Councilor Lee, seconded by Councilor Sanders, made a motion to accept the request to move \$5,000 from the Undesignated Fund Balance to the Parks & Recreation Wage account (610-501) to help pay for temporary landscaping employees and to move \$1,000 from the Undesignated Fund Balance to the Parks & Recreation Grounds Keeping Maintenance account (610-526) to help pay for additional supplies for the Harbor Walk landscaping. This motion was approved, 5-0.

C) Discussion on future management of the Main Street green space.

Breanna Pinkham Bebb, Executive Director Our Town Belfast spoke about her request to the Parks & Recreation Commission to consider adopting this green space on Main Street as an official Park.

City Manager Joseph Slocum read a section 38-72 of the Code of ordinance as to what qualifies as a park.

Councilor Lee, seconded by Councilor Sanders, made a motion to adopt this green space on Main Street as an official park of the City. This motion was approved, 5-0.

Breanna Pinkham Bebb gave an update on the landscaping efforts currently being conducted in this green space.

D) Second reading on a resolution of the City Council of the City of Belfast, Maine authorizing the sale of up to \$4,000,000 for a tax anticipation note of the City of Belfast.

City Manager Joseph Slocum requested that the Council approve the following, to accept all bids and to award the bid to the lowest bidder Bangor Savings Bank, to accept the second reading on a resolution of the City Council of the City of Belfast, Maine authorizing the sale of up to \$4,000,000 for a tax anticipation note of the City of Belfast, to accept and sign all documents regarding the promissory note, arbitrage and use of proceeds certificate, and to authorize the City Clerk authorize and authenticate all documents.

Councilor Mortier, seconded by Councilor Hamilton, made a motion to accept all bids and to award the bid to the lowest bidder Bangor Savings Bank, to accept the second reading on a resolution of the City Council of the City of Belfast, Maine authorizing the sale of up to \$4,000,000 for a tax anticipation note of the City of Belfast, to accept and sign all documents regarding the promissory note, arbitrage and use of proceeds certificate, and to authorize the City Clerk authorize and authenticate all documents. This motion was approved, 5-0.

E) Request from the City Planner to move \$1,400 from Equipment Capital Reserve account for a new computer.

No comments.

Councilor Hamilton, seconded by Councilor Sanders, made a motion to accept the request from the City Planner to move \$1,400 from the Equipment Capital Reserve account for a new computer. This motion was approved, 5-0.

F) Consideration of a policy on political signs in the City's right-of-way.

City Planner Wayne Marshall spoke about the history of this policy statement and its use to enforce the ordinance. He recommended adopting this policy statement for this fall and next fall and to consider adopting this policy statement as an ordinance in the future.

Councilor Hamilton, seconded by Councilor Lee, made a motion to accept the policy on political signs in the City's right-of-way for 2014 and 2015. This motion was approved, 5-0.

G) Consideration of a bid to remove the ledge at the intersection of Route 1 and 141.

City Planner Wayne Marshall reviewed the one bid and discussed possible options on how to proceed with the project.

Councilors discussed concerns with bid specifications and narrow window for time line.

Councilor Hamilton, seconded by Councilor Sanders, made a motion to reject the bid to remove the ledge at the intersection of Route 1 and 141, to go back out to bid for this project in the winter, and to defer to the City Planner for possible bid alterations. This motion was approved, 5-0.

G) #1 Discussion on tax commitment and selection of a mil rate.

City Manager Joseph Slocum discussed the three scenarios of a mil rate and informed the public that tax bills will be due in October and March.

Councilors discussed the options and how much overlay they felt was necessary.

Councilor Lee, seconded by Councilor Sanders, made a motion to set the 2014/2015 mil rate at 21.65. This motion was approved, 3-2 (Councilors Mortier and Hamilton were opposed).

G) #2 Signing of the November 4, 2014 Municipal Election Warrant.

City Manager Joseph Slocum read the November 4, 2014 Election Warrant.

Councilors signed the November 4, 2014 Election Warrant.

H) Request from the Economic Development Director for the City to enter into a professional services contract with Airport Solutions Group to oversee the update of the Airport Master Plan.

Economic Development Director Thomas Kittredge spoke about the request to authorize the City Manager to sign the contract with Airport Solutions Group to oversee the updated Airport Master Plan under the terms previously discussed with Council.

Councilor Sanders, seconded by Councilor Mortier, made a motion to accept the request from the Economic Development Director for the City to enter into a professional services contract

with Airport Solutions Group to oversee the update of the Airport Master Plan. This motion was approved, 5-0.

D) Update on the Fire Department's energy audit and furnace replacement.

City Manager Joseph Slocum reviewed the energy audit to which the City plans to start chipping away at and discussed hiring someone to address the best option for a furnace replacement.

J) Discussion on the possible need to increase sewer rates.

City Manager Joseph Slocum discussed the Wastewater Treatment Plant's current budget and informed Council that he will review the numbers with Jon Carmen, Superintendent and bring back more information regarding an explanation of why they would like to increase and why revenue has decreased.

K) Consideration of our request to appoint a Local Health Officer.

No comments.

Councilor Lee, seconded by Councilor Sanders, made a motion to appoint Chief Richards as the City's Local Health Officer. This motion was approved, 5-0.

L) Request from the City Manager to go into Executive Session to discuss a legal matter with the City Attorney pursuant to 1 MRSA 405 (6) E.

Councilor Sanders, seconded by Councilor Hamilton, made a motion to go into Executive Session to discuss a legal matter with the City Attorney pursuant to 1 MRSA 405 (6) E at 8:58 p.m. This motion was approved, 5-0.

Councilor Mortier, seconded by Councilor Sanders, made a motion to adjourn Executive Session to discuss a legal matter with the City Attorney pursuant to 1 MRSA 405 (6) E at 9:55 p.m. This motion was approved, 5-0.

L) #1 Request by the City Manager to go into Executive Session to discuss an Economic Development matter pursuant to 1 MRSA 406 (6) C.

Councilor Mortier, seconded by Councilor Lee, made a motion to go into Executive Session to discuss an Economic Development matter pursuant to 1 MRSA 405 (6) C at 9:55 p.m. This motion was approved, 5-0.

Councilor Hurley, seconded by Councilor Hamilton, made a motion to adjourn Executive Session to discuss an Economic Development matter pursuant to 1 MRSA 405 (6) C at 10:00 p.m. This motion was approved, 5-0.

M) Signing of Council Orders and housekeeping items.

Council Order # 13 Signed by Councilor Hamilton, Ordered That:

The City Manager and the City Treasurer are authorized to expend up to \$1,400 for a new laptop computer for the Planning Department. Funds are to come from the Equipment Capital Reserve Account (670-603). (Approved on September 16, 2014)

11) Open to the Public

No comments.

12) Communications

City Manager Joseph Slocum requested an official vote for the passing of the November 4, 2014 Election Warrant.

Councilor Lee, seconded by Councilor Sanders, made a motion to accept and sign the November 4, 2014 Election Warrant. This motion was approved, 5-0.

City Manager Joseph Slocum requested the Council designate the City Manager as the Official Voting Delegate to the Maine Municipal Association Annual Business Meeting on October 1, 2014. Council unanimously agreed.

13) Adjourn

Councilor Hurley, seconded by Councilor Hamilton, made a motion to adjourn the meeting at 10:01p.m. This motion was approved, 5-0.

I HEREBY CERTIFY THAT THE ABOVE
IS A TRUE COPY OF INFORMATION
ON THE RECORD WHICH IS IN MY
OFFICIAL CUSTODY

ATTEST



AMANDA CUSHMAN, BELFAST MAINE